



國立臺北科技大學

National Taipei University of Technology

115 學年度第 1 學期研究所入學須知

Enrollment Notice for New Graduate Students Fall Semester 2026

Students must read this **Enrollment Notice** and **Guide for New Students** carefully before registration.

➤ Important Events 重要事項

WHEN	WHAT	HOW & WHERE
Aug. 19	學號公告 Student ID Announced	Student ID will be announced on OIA website: https://oia.ntut.edu.tw/
Aug. 19, 09:00- Sep. 1, 17:00	基本資料填寫 & 新生選課 New Students Info Key-in & Course Pre-selection	Students are allowed to select courses from their own departments/programs: Taipei Tech Portal Instruction: https://oaa.ntut.edu.tw/var/file/8/1008/img/2897/809002671.pdf
Aug. 24-Sep. 4	繳交學費 Pay Tuition / Campus Fees	Pay by credit card / debit card https://fstbcc.ntut.edu.tw/
Aug. 21	宿舍房號公告 Dormitory Room number Announcement	New students will be allocated to On-Campus Dormitory (NT 10,900 per semester). Room number will be announced on OSA website. https://osa.ntut.edu.tw/
Aug. 29	宿舍開放 Dormitory opens	Students should prepare cash for the trip to campus. For detailed info to campus, please refer to Guide for New Students .
Aug. 30 Aug. 31	新生健檢 Health Check	Compulsory for all new students. Please prepare NT 600 to attend Health Check on campus. Location: Integrated Technology Complex building (No. 20) https://www-en.ntut.edu.tw/p/404-1006-37132.php?Lang=en
Sep. 4 TIME: TBA	新生說明會 New student Orientation	Location: Conference Hall, B1, Hong-Yue technology Research Building (No. 6) https://www-en.ntut.edu.tw/p/404-1006-37132.php?Lang=en
Sep. 4 13:30-16:30	安全衛生講座 Safety and Hygiene Training	Location: Conference Hall, B1, Hong-Yue technology Research Building (No. 6)

		https://www-en.ntut.edu.tw/p/404-1006-37132.php?Lang=en * Required for graduate students attending laboratories
Sep. 7~Oct 31	線上繳交註冊資料 Enrollment Online	To complete the registration, please upload all the required documents to the enrollment link. Please follow the instruction on the next page. If you are unable to complete the enrollment by Oct 31, please contact Ms. Jenny (jennyyu@mail.ntut.edu.tw) to protect your scholarship eligibility.
Sep. 7, 09:00~ Sep. 18, 17:00	線上加退選 On-line Course Add/Drop Period	Students are allowed to select courses from other departments/programs: Taipei Tech Portal Instructions (PDF & VIDEO): https://oaa.ntut.edu.tw/var/file/8/1008/img/2897/140102348.pdf (FROM Step 7)
Sep. 7	學期開始 Class begins	

* [行事曆 115-1/115-2](#)

* [Academic Calendar 2026/2027](#)

教務處 OAA: Office of Academic Affairs

Rules of OAA: <https://oaa.ntut.edu.tw/p/412-1008-13399.php?Lang=en>

Forms & Applications of OAA: <https://oaa.ntut.edu.tw/p/412-1008-12760.php?Lang=en>

➤ **Enrollment Documents to be Submitted Online** 線上繳交註冊資料

Please submit the following documents to the Online [Enrollment System](#) as soon as you have everything ready before October 31.

1. Please fill out the personal information on the system.
2. Please upload the **scanned files** of the following documents to the system:

Documents	Instructions/Reminders
1. Enrollment Form 填寫註冊表格	<ol style="list-style-type: none"> 1. Please download the template of the enrollment form from the system and complete the form. 2. Please sign on enrollment form by hand (not by typing). 3. Please provide at least one emergency contact person who is your relative and please state your relationship.
2. Verified Diploma 學歷認證	1. Please upload the verification page along with the diploma as well as the transcript .
3. Verified Transcript 成績單	<p>2. Temporary degree certificate is not acceptable.</p> <ol style="list-style-type: none"> 3. Non-Taiwan transcripts / diplomas / degrees must be verified by the Taiwan Embassy, Consulate, or Representative Office in the country of the institution where the transcripts/diplomas/degrees were issued.
4. Tuition Receipt 學費收據	<ol style="list-style-type: none"> 1. Please upload the official tuition receipt from Taipei Tech which should be send to your email address after your online payment. (Please check the spam email as well.) 2. Please contact Ms. Jenny if you are still unable to find the file (jennyyu@mail.ntut.edu.tw).
5. ARC (Front and Back) 居留證	<p>Detailed information for applying for the resident visa and ARC: https://www.boca.gov.tw/cp-166-283-c4da3-2.html</p> <p>The ARC is related to insurance, scholarship, and dormitory, and other important documents during your study at Taipei Tech.</p>
6. The Cover of the Bank Account Passbook 帳戶存摺封面	<ol style="list-style-type: none"> 1. You must have the ARC in order to open a bank account. 2. You can open a bank account at any Post office or bank in Taiwan. 3. Please upload the cover page of the passbook that has your name and the account number.
7. Scholarship Terms of Agreement (For Scholarship	Please download the template on the system according to the scholarship you receive, read through the template carefully

Recipients) 獎學金條款(獎學金受獎者)	and sign by hand. *You do not need to upload it if you do not receive any scholarship from Taipei Tech.*
8. Taiwan Scholarship Certificate (For Taiwan Scholarship Recipients) 台灣獎學金證明(台灣獎學金受獎者)	For Taiwan Scholarship Recipients (MOFA/MOE), please upload your Taiwan Scholarship Certificate.

3. For Scholarship Recipients, after you completed the enrollments and are approved by the OIA, OIA will then start issuing your first monthly stipend around 10-14 working days (Example: if your enrollment is approved by the OIA in the 2nd week of September, generally you will receive your stipend around the last week of September)

➤ **Years of Studies** 修業年限&畢業學分

The years of studies for master's programs may be 1 to 4 years.

The years of studies for doctoral programs may be 2 to 7 years.

Rule of OAA: [A1 National Taipei University of Technology Academic Policy](#)

➤ **Course Selection** 線上選課

1. New Students Info Key-in & Course Pre-selection

[Instructions of Freshmen Course Selection System \(PDF\)](#)

2. Adding/Dropping from Courses

[Instructions of Online Add/Drop Course Selection System \(PDF\)](#) (FROM Step 7)

Rule of OAA: [E1 National Taipei University of Technology Policy on Student Course Selection](#)

Notice: The minimum and maximum enrollments applicable

Identity	Minimum Enrollment	Maximum Enrollment
Graduate School (Master & Doctoral Program)	3	13
		16 College of Management (except for the specific programs for foreign students)

➤ **Credit Waiver** 學分抵免

For professional courses, it shall be held by the respective departments of the applying students. Upon completion of the preliminary review, the Office of Academic Affairs will conduct the second review,

and notify the students about the results.

Rule of OAA: [D1 NTUT Policy on Course Credit Substitutions and Waivers](#)

Forms & Applications of OAA: [D4 Application Form of Credit Waiver for Newly-Entered Freshmen](#)

➤ **Minimum English Proficiency Requirements for Graduation** 英語能力畢業門檻

1. Each graduate student admitted to the Taipei Tech master's/doctoral program as of Academic Year 2019 must meet one of the following English proficiency test criteria to pass the minimum English proficiency requirements for graduation:
 - (1) NTUT English Proficiency Test for Minimum Graduation Requirement Level A or Level B.
 - (2) Scoring in accordance with CEFR Level B1 on English proficiency tests.
2. Graduate students of the Special Foreign Students Programs are **exempt** from the minimum English proficiency requirements for graduation, and are subject to the policy of each special program.
3. Graduate students in the English department are required to pass the minimum English proficiency requirements for graduation under department policy.

Rule of OAA: [I4 NTUT Guidelines for Minimum English Proficiency Requirements for Graduation for Graduate Students of Day Division](#)

➤ **Academic Research Ethics Education** 學術倫理教育

Each student of the master's/doctoral program in Taipei Tech shall complete the academic research ethics education courses by the end of the first year following the registration. Any student unable to complete the courses before the deadline shall meet the requirements no later than applying for the degree examination. Any student who fails to complete the academic research ethics education courses as required will not be eligible for taking the degree examination.

Rule of OAA: [J8 NTUT Implementation Guidelines for Academic Research Ethics Education of Graduate Students](#)

➤ **Credits for Graduation** 畢業學分

The total credit requirements for graduate students shall be prescribed by respective graduate schools. **Master's** students shall at least complete **24 course credits and 6 thesis credits**. **Doctoral** students shall at least complete **18 course credits and 12 thesis credits**. As may be required for their researches, graduate students may enroll in the undergraduate courses; the scores will not be included in the total average of that semester and upon graduation, and the units will not be counted against the graduation requirements.

* List of Credits for Graduation: <https://aps.ntut.edu.tw/course/en/Cprog.jsp?format=-1>

➤ Estimated Costs Per Semester 學費概估

國立臺北科技大學 114 學年度日間部研究所碩士班、博士班

學雜費收費基準一覽表

NTUT Tuition and Miscellaneous Fee Standards for the 2025 Academic Year for Master's and Doctoral Programs

教育部114年7月17日臺教技(四)字第1140074259號函備查

二、外國學生及陸生(For Foreign Students)

院所別 College/ Department	除經管系、技職所、英文系、智財所、文發系外之其他各所 (All other departments except College of Humanities & Social Sciences、Department of Business Management)	經管系、技職所、英文系、智財所、文發系 (For College of Humanities & Social Sciences、Department of Business Management)
項目 Item		
學分費 Credit Fees	NT\$3,300	NT\$3,300
學雜費基數 Tuition& Fees	NT\$33,302	NT\$28,297
電腦及網路通訊使用費 Computer and Internet Fees	NT\$400	NT\$400
平安保險費 Student Insurance Fees	NT\$400	NT\$400

說明：

1. 學生前四學期每學期應繳費用=(系所最低畢業學分數 × 學分費 ÷ 4 學期)+學雜費基數+電腦及網路通訊使用費+平安保險費。
The fees that students should pay each semester in the first four semesters = (minimum graduation credits of the department × credit fees ÷ 4 semesters) + tuition& fees + computer and internet fees + student insurance fees.
 2. 前二年每學期繳交學費(含學雜費及基本學分費)。學生若多選修學分或至大學部日間部修習學程或學分，不須額外繳交任何學分費(教育學程除外)；第三年起，僅須繳交學雜費基數 + 電腦及網路通訊使用費 + 平安保險費至畢業為止。
In the first to the fourth semesters (not including suspension), students will need to pay the tuition& fees and credit fees. From the fifth semester on, students will only need to pay the tuition fees, computer and internet fees and student insurance fees.
 3. 各系所調整最低畢業學分數時，每增減一學分，再均攤於每學期增減收費。
When departments adjust the minimum graduation credits, any increase or decrease in credits will be evenly distributed across each semester's tuition fees.
 4. 碩士班修課少於四學期者，依實際就讀學期收費。
For master's students who complete their coursework in fewer than four semesters, tuition will be charged based on the actual number of semesters attended.
 5. 碩士班先修生或已辦理抵免學分者，學雜費仍依學雜費基數及學分費平均收費方式繳交，鼓勵學生修習其他科目。
For pre-master's students or those who have received credit exemptions, tuition and fees will still be calculated based on the average method of regular tuition and per-credit fees, to encourage students to take additional courses.
 6. 若參加暑修者，另依暑修收費標準繳費。
Students taking summer courses must pay according to the separate summer session fee standards.
- ※This Standards for tuition and miscellaneous fees has been translated into English according to the original Chinese version. If there is any inconsistency or ambiguity between these two versions, the Chinese version shall prevail.

(一)Master's Degree Program

代碼 Code	系科所組 Department	最低畢業學 分數 Minimum graduation credits	學雜費基數 Tuition& Fees	每一學分繳 費基數 Credit Fees	每學期學雜 及學分費平 均收費金額 Average tuition and credit fees per semester
400	機電所 Mechatronic Engineering	32	33,302	3,300	59,702
560	製科所 Manufacturing Technology	32	33,302	3,300	59,702
440	車輛系 Vehicle Engineering	32	33,302	3,300	59,702
450	能源系 Energy & Refrigerating Air-Conditioning Engineering	33	33,302	3,300	60,527
610	自動化所 Automation Technology	32	33,302	3,300	59,702
310	電機系 Electrical Engineering	34	33,302	3,300	61,352
360	電子系 Electronic Engineering	33	33,302	3,300	60,527
590	資工系 Computer Science & Information Engineering	32	33,302	3,300	59,702
650	光電系 Electro-Optical Engineering	32	33,302	3,300	59,702
420	防災所 Master Program of Civil & Disaster Prevention Engineering	34	33,302	3,300	61,352
600	環境所 Environmental Engineering & Management	34	33,302	3,300	61,352
780	材料所 Materials Science & Engineering	32	33,302	3,300	59,702
790	資源所 Mineral Resources Engineering	32	33,302	3,300	59,702
730	化工所 Master Program of Chemical Engineering	32	33,302	3,300	59,702
680	生化所 Master Program of Biochemical and Biomedical Engineering	32	33,302	3,300	59,702
510	高分所 Master Program of Organic & Polymeric Materials	33	33,302	3,300	60,527
370	工管系 Industrial Engineering & Management	36	33,302	3,300	63,002
570	經管系 Business Management	44	28,297	3,300	64,597
AB0	資財系 Information and	37	33,302	3,300	63,827

代碼 Code	系科所組 Department	最低畢業學 分數 Minimum graduation credits	學雜費基數 Tuition& Fees	每一學分繳 費基數 Credit Fees	每學期學雜 及學分費平 均收費金額 Average tuition and credit fees per semester
	Finance Management				
520	建都所 Master Program in Architecture & Urban Design	30	33,302	3,300	58,052
580	創新所 Master Program in Innovation and Design	35	33,302	3,300	62,177
AC0	互動所 Interaction Design	36	33,302	3,300	63,002
490	技職所 Technological & Vocational Education	33	28,297	3,300	55,522
540	應英系 English	33	28,297	3,300	55,522
A40	智財所 Intellectual Property	36	28,297	3,300	57,997
A50	文發系 Cultural Vocation Development	36	28,297	3,300	57,997
990	電資學院外國學生專班 (IEEE) International Graduate Program in EECS	32	33,302	3,300	59,702
980	管理學院外國學生專班 (IMBA) International Master of Business Administration Program (IMBA)	43	28,297	3,300	63,772
AG0	機械與自動化碩士外國學生 專班 International Master Program in Mechanical and Automation Engineering	32	33,302	3,300	59,702
AU0	能源冷凍空調與車輛外國學 生專班 International Master Program in Energy Refrigerating, Air-Conditioning & Vehicle Engineering	32	33,302	3,300	59,702
AT0	互動設計與創新外國學生專 班 International Program of Interaction Design and Innovation	36	33,302	3,300	63,002
C77	創新學院【半導體科技碩士 學位學程】Master Program in Semiconductor Technology	32	33,302	3,300	59,702

(二) Doctoral Degree Program

	系科所組 Department	最低畢業學 分數 minimum graduation credits	學雜費基數 Tuition & Fees	每一學分繳 費基數 Credit Fees	每學期學 雜及學分 費平均收 費金額 Average tuition and credit fees per semester
560	製科所 Manufacturing Technology	34	33,302	3,300	61,352
450	能源與冷凍空調系 Energy & Refrigerating Air-Conditioning Engineering	41	33,302	3,300	67,127
310	電機系 Electrical Engineering	37	33,302	3,300	63,827
360	電子系 Electronic Engineering	34	33,302	3,300	61,352
590	資工系 Computer Science & Information Engineering	32	33,302	3,300	59,702
650	光電系 Electro-Optical Engineering	34	33,302	3,300	61,352
790	資源所 Mineral Resources Engineering	39	33,302	3,300	65,477
420	防災所 Doctoral Program of Civil & Disaster Prevention Engineering	39	33,302	3,300	65,477
600	環境所 Environmental Engineering & Management	39	33,302	3,300	65,477
780	材料所 Materials Science & Engineering	39	33,302	3,300	65,477
730	化工所 Doctoral Program of Chemical Engineering	39	33,302	3,300	65,477
510	高分所 Doctoral Program of Organic & Polymeric Materials	39	33,302	3,300	65,477
740	管理學院管理博士班 PhD Program in Management, College of Management	44	28,297	3,300	64,597
370	工管系 Industrial Engineering & Management	44	33,302	3,300	69,602
850	設計學院設計博士班 Doctoral Program in Design	36	33,302	3,300	63,002
490	技職所 Technological & Vocational Education	38	28,297	3,300	59,647

	系科所組 Department	最低畢業學 分數 minimum graduation credits	學雜費基數 Tuition& Fees	每一學分繳 費基數 Credit Fees	每學期學 雜及學分 費平均收 費金額 Average tuition and credit fees per semester
990	電資學院外國學生專班 International Graduate Program in EECS	32	33,302	3,300	59,702
A00	能源光電外國學生專班 International Graduate Program in Energy and Optoelectronic Materials (EOMP)	37	33,302	3,300	63,827
A80	機電科技博士外生專班 International Graduate Program in CMEE	34	33,302	3,300	61,352

Students who receive:

1. **Taipei Tech International Graduate Student Scholarship (full tuition waiver)**
2. **MOE Taiwan Scholarship (full tuition waiver)**

Cost Category	TWD	Cost Category	TWD
Tuition & Fees	NT 0	National Health Insurance (Only available after staying in Taiwan for at least 6 months)	NT 4,956
Internet	NT 400	Campus Insurance	NT 400
NT 800 (for those who have not stayed in Taiwan for at least 6 months) NT 5,756 (for those who have stayed in Taiwan for at least 6 months)			

Students who receive:

1. **MOFA Taiwan Scholarship (half tuition waiver)**

Cost Category	TWD	Cost Category	TWD
Tuition & Fees	NT 24,931~ NT 31,471	National Health Insurance (Only available after staying in Taiwan for at least 6 months)	NT 4,956
Internet	NT 400	Campus Insurance	NT 400
NT 30,687 ~ NT 37,227			

- ※ **All the fees listed in the tables above are estimates only. For the exact amount of fees payable, please refer to the printed fee payment bill.**
- ※ **All scholarship recipients are advised to prepare sufficient funds to cover at least 2 to 3 months of living expenses upon arrival in Taiwan, as the scholarship disbursement process may take some time after enrollment.**

➤ **Tuition & Dorm Bills** 學費&宿舍費

Please ensure all the information shown is correct before making payments. If any information is incorrect, or should you require assistance, please contact the OIA office.

*****IMPORTANT*****

Students are strongly advised to complete all tuition and payments before deadline. Students who fail to pay their tuition and fees before the deadline will be penalized in accordance with university regulations and face the consequences of expulsion and deportation.

➤ **Dormitory Information** 宿舍資訊

New students of FALL Intake are eligible to apply to reside at Taipei Tech Dormitories for the **first 2 years ONLY**. Students entering their 3rd year of study should be prepared to reside elsewhere.

Students who have requested for Taipei Tech dormitory spaces can move in the dormitories on the opening day. Students who arrive before the opening date will NOT be admitted to the dormitories and must arrange for their own accommodation until the dormitories are open.

Detailed info about Taipei Tech Dormitory, please refer to **Guide for New Students**.

➤ **Health & Insurance** 健康保險

International students must register for health insurance during their stay in Taiwan. Students staying in Taiwan with a valid Alien Resident Certificate (ARC) for over six months continuously must enroll in National Health Insurance (NHI). Prior to registering for NHI, we will automatically enroll you in Group Medical Insurance.

Note: If you would like to use another insurance that you have purchased from your home country instead of joining Group Medical Insurance, you must have the insurance verified by the Taiwan Embassy/Mission in your home country.

The Group Medical Insurance fee is a one-time payment.

NTD 3,000 for 6 months (NTD 500 per month *Price subjects to adjustment).

See here for more detail: <https://oia.ntut.edu.tw/p/412-1032-13822.php?Lang=en>

➤ **Contact List** 人員職掌

Office	Duty	Staff	Email
Office of International Affairs	Enrollment	Anna	intstudy@ntut.edu.tw
	Scholarship	Jenny	intstudy@ntut.edu.tw
	National Health Insurance	Ian	ianwang@ntut.edu.tw
	Work permit	Edie	ediewu0912@ntut.edu.tw
Health Center 1F, Second Academic Building	Health check	Ms. Jiang	momom155@ntut.edu.tw
Office of Student Affairs 1F, Administration Building	Dormitory	Ms. Hsieh	scorpio_nov@ntut.edu.tw