FHWIEN DER WKW

University of Applied Sciences for Management & Communication Center for International Education & Mobility





CONTACT ADDRESS

FHWien der WKW CIEM – Center for International Education and Mobility Room A109 Währinger Gürtel 97 A-1180 Wien <u>ciem@fh-wien.ac.at</u> www.fh-wien.ac.at

ERASMUS CODE

TEAM

Barbara Zimmer – Head of Center for International Education & Mobility

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- Phone: +43 1 476 77 5753

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Barbara is responsible for the Erasmus+ programme, Staff Mobility, and the language courses provided by CIEM.

Ricarda Hechtl – International Partnerships & Mobility Coordinator

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- Phone: +43 1 476 77 5769

Ricarda is responsible for Incoming and Outgoing student mobility of the following countries: Argentina, Brazil, Chile, France, Germany, Israel, Italy, Mexico, Portugal, South Korea, Spain, Switzerland.

Pinar Kiziltas – International Partnerships & Mobility Coordinator

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- Phone: +43 1 476 77 5750

Pinar is responsible for Incoming and Outgoing student mobility of the following countries:

Great Britain, Ireland, Latvia, Lithuania, Greece, Turkey, Cyprus, Canada, USA, Australia, New Zealand.







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Mail: nikolina.saric@fh-wien.ac.at Phone: +43 1 476 77 5776 Nikolina is responsible for Incoming and Outgoing student mobility of the following countries: Belgium, Denmark, Finland, Netherlands, Norway, Sweden, Bulgaria, Croatia, Poland, Romania, Slovakia, Slovenia, Hungary, Czech Republic, Russia, Ukraine, China, Taiwan, Japan. Doreen Schrimpf - International Course & Mobility Coordinator Mail: doreen.schrimpf@fh-wien.ac.at Phone: +43 1 476 77 5752 Doreen coordinates the foreign language courses, the German language courses and our International Management courses. Manfred Steger - International Project Coordinator Mail: manfred.steger@fh-wien.ac.at Phone: +43 1 476 77 5766 Manfred is responsible for the content of our International Management courses and the selection of the lecturers as well as for internal projects such as Mobility Online.

Nikolina Šarić – International Partnerships & Mobility Coordinator

SEMESTER DATES

Winter semester

- Nomination deadline for partners: May 15th
- Application deadline for students: May 31st

Summer semester

- Nomination deadline for partners: October 15th
- Application deadline for students: October 31st

APPLICATION PROCESS

ROCESS Students have to be nominated through the coordinator of their home university. Please send the students' name, date of birth, email address, field of study as well as study level (BA/MA). We will then send a link to our online application form directly to the students' email address. Students have to fill in the online application form; no further documents need to be sent in hardcopy.

WELCOME GUIDE FOR IN-COMING STUDENTS It contains all important information about a stay at the FHWien der WKW University of Applied Sciences in Vienna and is available on our website (can be found in the part "Incoming Students").







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COURSE OFFER	In general, incoming students may choose among all programmes offered at FHWien der WKW (with minor restrictions). Students are free to select courses from different semesters (winter semester: semester 1, 3 and 5; summer semester: semester 2, 4 and 6). In principal, the degree programmes are taught in German, but there are also courses offered in English. In addition, CIEM offers a vari- ety of courses on a higher BA level in the field of International Man- agement. These courses are exclusively held in English and taught by international experts in the respective field. A Course Guide with a complete list of courses offered in English language will be sent to the student after acceptance.
GERMAN LANGUAGES COURSE	So as to participate in a German Language Course (4 ECTS credits) students need to take a German entry-level test, which will be sent to the student prior to the exchange semester. No additional fees will be charged for the German Language Course.
HOUSING	Accommodation has to be organised by the students themselves. They can either book a room in one of the students' residences like OeAD Housing, ÖJAB, Home4Students, Kolpinghaus or check the private market for available rooms. Further information can be found in the Welcome Guide. Shortly after the application deadline, we also send out an email with some private offers from our outgoing students, who would like to rent out their rooms dur- ing their stay abroad.
ESTIMATED EXPENSES	 Per semester - 5 months: Accommodation: ~ EUR 2,000 Food: ~ EUR 900 Public Transport: ~ EUR 150 for semester ticket Fee Orientation Week (Membership students' union, campus card, Membership ESN) - approx. EUR 35 Miscellaneous Expenses: ~ EUR 800 (depending on the student's lifestyle)
ERASMUS STUDENT NET- WORK	<u>esn@fh-wien.ac.at</u> Each incoming can get a Buddy if they want to. Further information will be sent to the students after the application deadline. A Buddy is an Austrian student who will help the incoming especially during

the first weeks after his/her arrival in Vienna.

