



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

UTM
International

UTM International
Block S19
Universiti Teknologi Malaysia
81310 UTM Johor Bahru, Johor, MALAYSIA

Information Sheet
(Academic Year 2018/2019)

General Information	
Name of Institution	Universiti Teknologi Malaysia
Exchange Office	UTM International
Mailing Address	UTM International Block S19, Jalan Lengkuk Kempas Universiti Teknologi Malaysia 81310 UTM Johor Bahru, Johor, MALAYSIA
Fax Number	+60 75536847
Exchange Programmes Homepage	UTM International: http://www.utm.my/international/ UTM Inbound Mobility Program: http://www.utm.my/international/inbound-mobility-programs/
Contact Person	
Officer (Student Mobility Program)	UTM Johor Bahru Ms. Fasiah Binti Mohd Jaslan Mobility (Manager) Student Services & Global Education Experience Tel: +607-5536862 Mobile: +6013-7015697 Email: fasiah@utm.my UTM Kuala Lumpur Mdm. Siti Saodah Binti Jamalludin Senior Assistant Registrar UTM International Tel: +603-21805114 Mobile: +6018-3591631 Email: ssaodah.kl@utm.my
Official email address	UTM Johor Bahru globaleducation@utm.my UTM Kuala Lumpur geseutmikl@utm.my

Academic & Exchange Related Information	
Academic Calendar	<p>UTM Johor Bahru Semester I : 9 September 2018 – 24 January 2018 Semester II : 27 January 2019 – 29 August 2019</p> <p>UTM Kuala Lumpur Semester I : 10 September 2018 – 25 January 2018 Semester II : 28 January 2019 – 30 August 2019</p> <p>http://www.utm.my/academic/calendar/</p>
Courses Registration	<p>SEMESTER I</p> <p>UTM Johor Bahru UG: 5 – 6 September 2018 PG: 5 -20 September 2018</p> <p>UTM Kuala Lumpur UG: 6 – 7 September 2018 PG: 5 -20 September 2018</p> <p>SEMESTER II</p> <p>UTM Johor Bahru UG: 23 – 24 January 2019 PG: 25 January – 8 February 2018</p> <p>UTM Kuala Lumpur UG: 24 – 25 January 2019 PG: 25 January – 8 February 2018</p> <p>http://www.utm.my/academic/calendar/</p>
Application Deadlines	<p>Semester I : 30th April 2018 Semester II : 30th October 2018</p>
Application Procedures	<p>Students are required to go through our program details at http://www.utm.my/international/utm-student-exchange-program/</p> <p>If interested, kindly proceed to fill in our online application form at http://www.utm.my/international/utm-student-exchange-program-online-application-form/</p> <p>Please attach the following documents upon applying for the program:</p> <ol style="list-style-type: none"> 1. Recommendation Letter 2. Student Status Letter 3. Academic Transcript 4. Passport Photo 5. Study Plan Essay 6. Sponsorship Document (if applicable)
Duration of Exchange	<p>Minimum of one month (for internship/lab attachment) &</p>

	One semester or one academic year (register in regular semester)																																							
Courses Available for Exchange Students	<p>Please refer to the courses offering for exchange students : http://www.utm.my/faculties-schools/</p> <p>Incoming students are required to browse through the link below for the list of courses available:</p> <p>List of courses for undergraduate programs: http://www.utm.my/international/courses-in-utm/</p> <p>List of courses for postgraduate programs: http://www.utm.my/international/files/2012/06/UTM-POSTGRADUTE-PROGRAMS-OFFERED.pdf</p>																																							
Restricted Courses	<p>None</p> <p>Each applicant must be registered courses in same faculty</p>																																							
Language/ GPA Requirement	<p>There are no minimum requirements for GPA.</p> <p>We trust our partner universities would select students that are qualified to participate in Study Abroad at UTM programme.</p> <p>If English is not first language of teaching in your university, students are required to have a good English proficiency in Speaking and Writing as verified by the International Office of Home University.</p>																																							
Course Load/ Required Credits	<p>Minimum 12 credit hours need to be taken by students to be considered as full time students.</p> <p>Full course load is 21 credit hours.</p>																																							
Language of Instruction	English																																							
Courses Registration	<p>Course registration is done during the orientation week. The deadline for course registration is the last day of orientation week.</p>																																							
Grading System	<p>UTM follows the GPA Grading System as follow:</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Point</th> <th>Mark</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>4.00</td> <td>80 – 100</td> </tr> <tr> <td>A-</td> <td>3.67</td> <td>75 -79</td> </tr> <tr> <td>B+</td> <td>3.33</td> <td>70 – 74</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>65 – 69</td> </tr> <tr> <td>B-</td> <td>2.67</td> <td>60 – 64</td> </tr> <tr> <td>C+</td> <td>2.33</td> <td>55 – 59</td> </tr> <tr> <td>C</td> <td>2.00</td> <td>50 – 54</td> </tr> <tr> <td>C-</td> <td>1.67</td> <td>45 – 49</td> </tr> <tr> <td>D+</td> <td>1.33</td> <td>40 – 44</td> </tr> <tr> <td>D</td> <td>1.00</td> <td>35 -39</td> </tr> <tr> <td>D-</td> <td>0.67</td> <td>30 – 34</td> </tr> <tr> <td>F</td> <td>0</td> <td>0.00-29</td> </tr> </tbody> </table>	Grade	Point	Mark	A	4.00	80 – 100	A-	3.67	75 -79	B+	3.33	70 – 74	B	3.00	65 – 69	B-	2.67	60 – 64	C+	2.33	55 – 59	C	2.00	50 – 54	C-	1.67	45 – 49	D+	1.33	40 – 44	D	1.00	35 -39	D-	0.67	30 – 34	F	0	0.00-29
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Facilities & Services Available	
Facilities Available	<ul style="list-style-type: none"> • Libraries • Sport facilities • Cafeterias • On-campus Transport • Banks • Post-Office
Services Available	<ul style="list-style-type: none"> • Orientation • Assistance on securing On-campus Accommodation • Student Visa Application • Assistance on Course registration • International Student Society (ISS)-country chapter
Arrival & Orientation Program	
Orientation Week	Semester I : 4 th -7 th September 2018 Semester II : <i>will be notified later</i>
Suggested Date of Arrival	3 days before the orientation
Mentoring System	<p>Every exchange student will be assigned with an academic advisor who will provide academic guidance and supervision.</p> <p>A buddy will be appointed to assist an exchange student with campus life and life in Malaysia</p>
Accommodation	
On-campus hostels	<p>Offered upon request only No application fee is required Twin-sharing room with a common bathroom. There is no fixed meal plan. Canteens are available in each hostel and various food outlets are in the vicinity.</p> <p>Hostel fee: From RM 450 per month.</p>
Off-campus housing	<p>Exchange student may opt to rent private apartments off-campus; located within 3 to 5 km radius from UTM</p> <p>The arrangement for off campus housing is at student own cost.</p>
Visa & Insurance	
Visa	All International students who wish to study for 3 – 6 months at any educational institution in Malaysia must apply for a Mobility Pass. Visa Approval Letter (VAL) must be applied three (3) months prior the arrival to obtain Mobility Pass upon arrival.

	<p>All students under this category must come under a Mobility Pass and not a tourist or entry visa. UTM International will help students to apply for the mobility pass visa upon arrival. Any information will be updated by email.</p> <p>Effective from 1 December 2016, Visa Approval Letter (VAL) for Mobility Pass application is managed by the Education Malaysia Global Services (EMGS) through EMGS STAR System, at https://educationmalaysia.gov.my/ prior of submission to Malaysia Immigration Department. Any payment charged should be made directly to EMGS.</p> <p>Payment for Mobility Pass should be made by CASH to UTM International upon registration. List of visa fees is written in UTM offer letter.</p> <p>Once you received the approval letter for your mobility pass, you are required to go to nearby Malaysia Embassy as stated in the visa with reference letter and request for Single Entry Visa.</p> <p>For further info, kindly visit https://www.utm.my/international/files/2017/07/Visa-Application-Procedures.pdf</p>
Insurance	<p>The student is COMPULSORY to purchase health insurance which covers personal accident, inpatient treatment, repatriation, death and any other additional terms which necessarily while in Malaysia.</p> <p>Purchasing the insurance:</p> <ul style="list-style-type: none"> • For study duration less than 3 months: You are compulsory to purchase a medical/travel insurance from your home country which can cover costs for medical and hospitalization in Malaysia hospital. • For study duration from 3 – 12 months: All students are required to obtain a valid insurance policy in Malaysia. Students need to obtain insurance policies available which are available upon applying for the mobility pass through EMGS STARS system.
Personal Bond	<p>A requirement by Malaysia Immigration for application of visa. Please refer appendix 1.</p>
Dependents	<p>All incoming students under UTM Inbound Mobility Program are not allowed to bring in your dependent to Malaysia.</p> <p>UTM will only process visa application for student who registered in UTM and not the dependents.</p>

Approximate Monthly Living Expenses	
On-campus Accommodation	Minimum RM 600/month for single/twin-sharing bedroom * <i>This rate will vary by room type/college</i>
Food/ Meals	RM 600
Local Transportation	RM 200
Emergency Matter (Medical)	Minimum RM 2000
Tuition Fess	Kindy refer http://www.utm.my/international/files/2017/02/Program-Fees-06.02.2017.pdf
Personal Expenses	RM 500
Medical Check-Up	To obtain Student Pass, students are compulsory to do medical check-up after arrived in UTM. The medical Check-Up fees is RM250.
Personal Bond	Please refer Appendix 1

PERSONAL BOND DEPOSIT RATES

COUNTRY	RATE	COUNTRY	RATE
Africa	RM 1500	Macau	RM 1000
Australia	RM 1500	Myanmar	RM 750
Bangladesh	RM 750	Nepal	RM 750
British BNO	RM 1500	Pakistan	RM 750
Brunei & Brunei PR	RM 1500	Philippines	RM 750
Canada	RM 2000	Portugal	RM 1500
China	RM 1500	Saudi Arabia	RM 1500
Europe	RM 1500	Singapore	RM 200
Germany	RM 1500	Sri Lanka	RM 750
India	RM 750	Taiwan	RM 750
Indonesia	RM 500	Thailand	RM 300
Iran	RM 1500	Tunisia	RM 1500
Iraq	RM 1500	United Kingdom	RM 1500
Japan	RM 1000	USA	RM 2000
Korea	RM 1000	Vietnam	RM 1500

Note :

The Bond Deposit Rates for countries that are not listed above is RM 1500

** Personal Bond Will Be Refunded When Completing Program in UTM*