

# National Taipei University of Technology

## Student Exchange Program

### Fact Sheet

---



#### Contact Information

Name of Institution:	國立臺北科技大學 National Taipei University of Technology
Coordinating Office:	Office of International Affairs (OIA)
Mailing address:	1, Sec. 3, Zhongxiao E. Rd. Taipei 10608, Taiwan
Program Coordinator: (In/Outbound)	Mr. Zack Peng <a href="mailto:cxp351@mail.ntut.edu.tw">cxp351@mail.ntut.edu.tw</a> +886-2-27712171 Ext.6526
Website:	<a href="https://oia.ntut.edu.tw/p/412-1032-13815.php?Lang=en">https://oia.ntut.edu.tw/p/412-1032-13815.php?Lang=en</a>

#### General Information

Academic calendar:	<b>Fall Semester:</b> September - January <b>Spring Semester:</b> February – June
Length of Study:	<input checked="" type="checkbox"/> One semester <input checked="" type="checkbox"/> One year
List of Departments/Faculties:	<b>Undergraduate Programs:</b> <a href="https://www-en.ntut.edu.tw/p/404-1006-36997.php?Lang=en">https://www-en.ntut.edu.tw/p/404-1006-36997.php?Lang=en</a> <b>Graduate Programs:</b> <a href="https://www-en.ntut.edu.tw/p/404-1006-36998.php?Lang=en">https://www-en.ntut.edu.tw/p/404-1006-36998.php?Lang=en</a>
Courses offered in English:	<a href="https://oia.ntut.edu.tw/p/412-1032-13818.php?Lang=en">https://oia.ntut.edu.tw/p/412-1032-13818.php?Lang=en</a>
Course workload:	There is no minimum credit requirement for incoming exchange students, depending on approval by the sending institution.
Can students select courses across departments/faculties?	Yes, subject to approval by the departments/faculties involved. It is the student's responsibility to make sure that this does not result in timetable clashes.
Level of courses:	Exchange students normally take courses according to their academic level at their home institution. Advanced bachelor students may be eligible to take master's courses if they meet the perspective academic requirements.

Accommodation:	<p>The housing options for exchange students include on-campus dormitories and off-campus housing. For more detail, please refer to:  <a href="https://oia.ntut.edu.tw/p/412-1032-13820.php?Lang=en">https://oia.ntut.edu.tw/p/412-1032-13820.php?Lang=en</a></p> <ul style="list-style-type: none"> <li>• On-campus residence is <b>NOT</b> guaranteed.</li> <li>• On-campus residence is <b>NOT</b> available over semester break or irregular visiting period.</li> <li>• Responsible contact person:  Ms. <b>Amanda Wang</b>  <a href="mailto:hwang@mail.ntut.edu.tw">hwang@mail.ntut.edu.tw</a>  +886-2-27712171 Ext.6518</li> </ul>
Activities or services available to exchange students	<ul style="list-style-type: none"> <li>• Access to campus facilities including library, gym, etc.</li> <li>• <b>Student Buddy Program</b>  Each exchange student will be assigned a “Student Buddy”, a current enrolled domestic student, who will help in administrative matter before arrival and ease the transition to the new environment.</li> <li>• <b>Taipei Tech Student Exchange</b>  The Facebook group created to provide a platform for sharing information about student exchange, bringing up questions, knowing more local friends and advertising relevant events.</li> </ul>
Estimated expenses in local currency:	<p>(The estimated costs are for reference only. Actual expenses may vary from person to person.)</p> <ul style="list-style-type: none"> <li>• Tuition fee: NT\$50,000 - 63,000.  <b><u>(Wavier for exchange student from partner university)</u></b></li> <li>• Student status fee: NT\$400.</li> <li>• Cost of meal: NT\$80 - 200 per meal.</li> <li>• Cost of living: Roughly speaking, the costs of living in Taipei is about \$10,000 – 15,000 per month. The figure varies depending on each individual’s living style.</li> </ul>

## Application

Nomination & Application Period:	<p><b>Fall Semester:</b> April 01<sup>st</sup> - April 30<sup>th</sup>  <b>Spring Semester:</b> October 01<sup>st</sup> - October 30<sup>th</sup></p>
Language Requirement:	<p>Taipei Tech does not request an official language proficiency score, but students should be able to take courses in either English or Chinese (Mandarin).</p>
Application Procedure:	<ul style="list-style-type: none"> <li>• The institutional coordinator will nominate the student/s for semester exchange via the online system.</li> <li>• As soon as the system receives the nomination, it will automatically e-mail the online application link to the nominee/s.</li> <li>• The nominee/s will complete the online application (filling in information and uploading required documents).</li> </ul>

- The online system will notify the applicant/s of the result via email and request the applicant/s to confirm whether accept the offer or not.
- If the application is successful, the online system will issue the acceptance letter file stating the student's name and duration of the stay. Please print it out to apply for the appropriate visa if necessary.
- Please make sure to obtain an appropriate entry VISA before departure.

Required documents:  
(check list)

- Official nomination from home university (via online system)
- Official transcript of academic records issued by the home university
- One recommendation letter
- Statement of Purpose (please indicate why you choose to participate in the student exchange program)
- One passport-size photo (electronic file, JPEG)
- One photocopy of the passport (electronic file, JPEG)
- Physical Examination Form (will proceed AFTER arrival)

## Before/After Arrival

Visa:

Depending on nationality, some exchange students are required to obtain a student visa.

<https://oia.ntut.edu.tw/p/412-1032-13813.php?Lang=en>

<https://oia.ntut.edu.tw/p/412-1032-13817.php?Lang=en>

Insurance:

It is mandatory for exchange students to hold medical insurance of their own which covers medical fees before departure.

Airport pick-up:

Airport pick-up service is **NOT** available.

It is extremely convenient to travel from TPE airport to the Taipei Tech campus. There is a bus available to take passengers from the airport directly to the campus front door. For further detail, please refer to:

<https://oia.ntut.edu.tw/p/412-1032-13811.php?Lang=en>

Campus Map:

<https://oia.ntut.edu.tw/p/412-1032-13772.php?Lang=en>

Orientation:

Introduction of the academic calendar, course selection, campus environment, available resources, and Office of International Affairs

## Chinese Intensive Language Program

Program Option	Regular (Type A)	Tutor Class (Type B)
Class Hours	4-6hours/week	Flexible
Detail	<ul style="list-style-type: none"> <li>• Duration: During the semester (18</li> </ul>	<ul style="list-style-type: none"> <li>• ONE on ONE class</li> <li>• Flexible schedule</li> </ul>

	weeks)	
Levels	Beginners, Intermediate, Advanced	
Size of class	3 – 15	1
Extracurricular activity	Cross-Cultural Workshop, Cultural Tour	
Application	For application and more details, please contact CLTC (cltc@ntut.edu.tw)	

\*Information provided in this document is subject to change due to the university's circumstances.