**國立臺北科技大學獲准出國交換離校申請表**

**TAIPEI TECH GOING ABROAD SCHOOL-LEAVING PERMISSION FORM**

請以電腦輸入資訊，列印、簽名、核章後連同所有相關文件掃描成單一份PDF。

Please type and signed all related documents as one PDF file . 2023.12.28製表

|  |
| --- |
| **個人資料Applicant’s Information** |
| 姓名Name | 中文Chinese name： |
| 英文(同護照) Last, First name： |
| 性別Gender | [ ] 男(Male) [ ] 女(Female) | 身份證字號ID / ARC |  |
| 生日Birth | 按一下或點選以輸入日期。 | 學號Student ID |  |
| 弱勢學生Vulnerable student | (Only Taiwanese must answer this question.)是否具備弱勢學生身分? [ ] 無 [ ] 低收入戶 [ ] 中低收入戶 |
| **教育背景資訊 Education Background** |
| 學生別Students Status | [ ] 本籍生(Taiwanese Student) [ ] 外籍生（International Student）Country：\_\_\_\_\_\_\_\_\_\_\_\_\_[ ] 僑生(含陸生) (Overseas Chinese & Chinese student) |
| 學籍Student Status | [ ] 大學Bachelor, \_\_\_\_\_年級year[ ] 碩士Master, \_\_\_\_\_\_\_年級year[ ] 博士Doctor, \_\_\_\_\_\_\_年級year |
| 系所Program | 選擇系所(Department) |
| **聯絡資料Contact Information** |
| 聯絡電話Tel no.\_\_\_\_\_\_\_\_\_\_\_\_\_ 手機Cell phone no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_永久地址Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_通訊地址 Correspondence Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_電子信箱E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_監護人姓名Contact person\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 關係Relationship\_\_\_\_\_\_\_\_\_\_\_監護人聯絡電話Phone no. of contact person\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **前往研修學校或機構資料Information of Outgoing Student Exchange\*** |
| 國家Country |  | 城市/地區City/Area |  |
| 學校或機構名稱University/Institute |  | 系所英文名稱Faculty | *( Please fill in the official English name )* |
| 研修期程Duration Period | 按一下或點選以輸入日期。to 按一下或點選以輸入日期。 |
| 是否領有獎學金 Scholarship  | [ ]  否No [ ]  是Yes [ ]  備取若選擇「是」，請填寫獎學金正式名稱如學海飛颺、學海惜珠、交換校獎學金等*( If yes, please fill in the official name of scholarship. )*Official Name of Scholarship: 獎學金總金額Total Scholarship Amount: NT$ 元 |
| **必備附件資料Required Reference Document** |
| **國外大學入學許可或機構同意前往研修證明函** *Acceptance letter from University or Institute***請攜帶入學許可影本至國際事務處國際合作組核章，確認錄取事實。****國際事務處核章處：**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **研修計畫簡述 Learning Agreement** |
| 請簡述預修讀的**課程名稱**及其**學分數 (**請填寫預計所修課程，或擬抵免的課程**名稱**、**課號**及其**學分數)***Please list the courses intend to register at host university and the corresponding courses intend to replace at home university.**[Please fill in the course title, unit code(if any), and number of credits(hours) from both institutions]**範例：International Marketing, 3學分；擬抵免 行銷學, XXXX, 3學分*

|  |  |  |  |
| --- | --- | --- | --- |
| 擬修課程名稱 | 擬修學分數 | 擬抵免課程名稱(無抵免者免填) | 擬抵免學分數 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**請先經系所單位主管核章，確認同意研修計畫之事實。****系所核章處：**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **研修計畫簡述 Learning Agreement** |
| **是否申請校外實習學分 (時數不得低於320小時且學分認定方式應依系所規定為原則)。***The content and duration (minimum of 320 hours is required) of the internship shall be evaluated and approved by the department.*[ ]  是Yes [ ]  否No **請先經系所單位主管、研發處及教務處核章，確認同意研修計畫之事實。****系所核章處：**\_\_\_\_\_\_\_\_\_\_\_\_\_ **研究發展處：**\_\_\_\_\_\_\_\_\_\_\_\_ **教務處：**\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **離校研修確認審核章 Permission of leaving stamps** |
| 學生事務處Office of Student Affairs | 教務處/進修部Office of Academic Affairs/Office of Continuing Education | 請依國際事務處網頁說明掃描相關文件並上傳至指定連結(紙本請自行留存保管) |
| (男生兵役，女生免) | (無抵免課程/實習者免) |