**國立臺北科技大學獲准出國交換離校申請表**

**TAIPEI TECH GOING ABROAD SCHOOL-LEAVING PERMISSION FORM**

請以電腦輸入資訊，列印、簽名、核章後連同所有相關文件掃描成單一份PDF。

Please type and signed all related documents as one PDF file . 2023.12.28製表

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| --- | --- | --- | --- | --- | --- |
| **個人資料Applicant’s Information** | | | | | |
| 姓名  Name | 中文Chinese name： | | | | |
| 英文(同護照) Last, First name： | | | | |
| 性別  Gender | 男(Male) 女(Female) | | 身份證字號  ID / ARC |  | |
| 生日  Birth | 按一下或點選以輸入日期。 | | 學號  Student ID |  | |
| 弱勢學生  Vulnerable student | (Only Taiwanese must answer this question.)  是否具備弱勢學生身分?  無 低收入戶 中低收入戶 | | | | |
| **教育背景資訊 Education Background** | | | | | |
| 學生別  Students Status | 本籍生(Taiwanese Student)  外籍生（International Student）Country：\_\_\_\_\_\_\_\_\_\_\_\_\_  僑生(含陸生) (Overseas Chinese & Chinese student) | | | | |
| 學籍  Student Status | 大學Bachelor, \_\_\_\_\_年級year  碩士Master, \_\_\_\_\_\_\_年級year  博士Doctor, \_\_\_\_\_\_\_年級year | | | | |
| 系所  Program | 選擇系所(Department) | | | | |
| **聯絡資料Contact Information** | | | | | |
| 聯絡電話Tel no.\_\_\_\_\_\_\_\_\_\_\_\_\_ 手機Cell phone no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  永久地址Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  通訊地址 Correspondence Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  電子信箱E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  監護人姓名Contact person\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 關係Relationship\_\_\_\_\_\_\_\_\_\_\_  監護人聯絡電話Phone no. of contact person\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **前往研修學校或機構資料Information of Outgoing Student Exchange\*** | | | | | |
| 國家  Country |  | | 城市/地區  City/Area |  | |
| 學校或機構名稱University/Institute |  | | 系所英文名稱  Faculty | *( Please fill in the official English name )* | |
| 研修期程  Duration Period | 按一下或點選以輸入日期。to 按一下或點選以輸入日期。 | | | | |
| 是否領有獎學金 Scholarship | 否No  是Yes  備取  若選擇「是」，請填寫獎學金正式名稱如學海飛颺、學海惜珠、交換校獎學金等  *( If yes, please fill in the official name of scholarship. )*  Official Name of Scholarship:  獎學金總金額Total Scholarship Amount: NT$ 元 | | | | |
| **必備附件資料Required Reference Document** | | | | | |
| **國外大學入學許可或機構同意前往研修證明函** *Acceptance letter from University or Institute* **請攜帶入學許可影本至國際事務處國際合作組核章，確認錄取事實。**  **國際事務處核章處：**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **研修計畫簡述 Learning Agreement** | | | | | |
| 請簡述預修讀的**課程名稱**及其**學分數 (**請填寫預計所修課程，或擬抵免的課程**名稱**、**課號**及其**學分數)**  *Please list the courses intend to register at host university and the corresponding courses intend to replace at home university.*  *[Please fill in the course title, unit code(if any), and number of credits(hours) from both institutions]*  *範例：International Marketing, 3學分；擬抵免 行銷學, XXXX, 3學分*   |  |  |  |  | | --- | --- | --- | --- | | 擬修課程名稱 | 擬修學分數 | 擬抵免課程名稱(無抵免者免填) | 擬抵免學分數 | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |   **請先經系所單位主管核章，確認同意研修計畫之事實。**  **系所核章處：**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **研修計畫簡述 Learning Agreement** | | | | | |
| **是否申請校外實習學分 (時數不得低於320小時且學分認定方式應依系所規定為原則)。**  *The content and duration (minimum of 320 hours is required) of the internship shall be evaluated and approved by the department.*  是Yes  否No **請先經系所單位主管、研發處及教務處核章，確認同意研修計畫之事實。**  **系所核章處：**\_\_\_\_\_\_\_\_\_\_\_\_\_ **研究發展處：**\_\_\_\_\_\_\_\_\_\_\_\_ **教務處：**\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **離校研修確認審核章 Permission of leaving stamps** | | | | | |
| 學生事務處  Office of Student Affairs | | 教務處/進修部  Office of Academic Affairs/  Office of Continuing Education | | | [請依國際事務處網頁說明掃描相關文件並](mailto:請依國際事務處網頁說明掃描相關文件並Email至liolin@ntut.edu.tw)上傳至指定連結(紙本請自行留存保管) |
| (男生兵役，女生免) | | (無抵免課程/實習者免) | | |