

International Department



Welcome to Ulster University’s Information sheet for incoming Study Abroad and Exchange students. The purpose of this document is to provide you with an introduction to our application procedures and to our University.

Application process:		
1	<p>Once your application has been endorsed by your home university / provider please apply on-line</p> <p style="text-align: center;"><u>Application form</u></p>	<p>Deadline: 1 June 2017</p>
2	<p>Once you have been given your Student ID (B) number then you may apply for University housing application</p> <p style="text-align: center;"><u>Accommodation</u></p>	<p>Deadline: 30 June 2017 (Semester 1)</p> <p>30 November 2017 (Semester 2)</p>

Application Process

If you would like to apply to Ulster University for a semester or a year of study, you must first be nominated by your home university or provider.

Your transcript and references will be forwarded to us along with your nomination, once you have been accepted you will then be asked to apply online.

[Application form](#)

- As a new user, you should click on “first time user account creation” at the bottom of the page to create your own Login ID and PIN.
- In the “Application Type” section you should choose “International Exchange Program”.
- In the “Programme Selection” section you should scroll down to choose the option for “Exchange” in the relevant faculty and on the relevant campus.

If you are not sure which faculty or campus you should apply to, please email us directly: studyabroad@ulster.ac.uk

- Complete all other sections as required and submit your form.

At this point you will be asked to provide your transcript and other supporting documentation but please ignore this as it should have been forwarded to us already by your home institution.

When we have processed your application form we will e-mail you to confirm your acceptance.

We cannot process application forms for students who have not been formally nominated by their home university

Language requirements

Students whose first language is not English, will be expected to have achieved a minimum level of 6.0 IELTS or the equivalent, with no band score under 5.5.

Evidence of language qualifications should be included as part of the nomination process.

Orientation

Orientation will take place on:

Semester 1	13- 22 September 2017
Semester 2	23 – 26 January 2018

For more information on Orientation and arrival:

<http://www.ulster.ac.uk/international/preparation-and-arrival/orientation>

Accommodation

Housing website : <http://www.ulster.ac.uk/accommodation/>

University accommodation application website	https://roomservice.ulster.ac.uk/Ulster_Portal/
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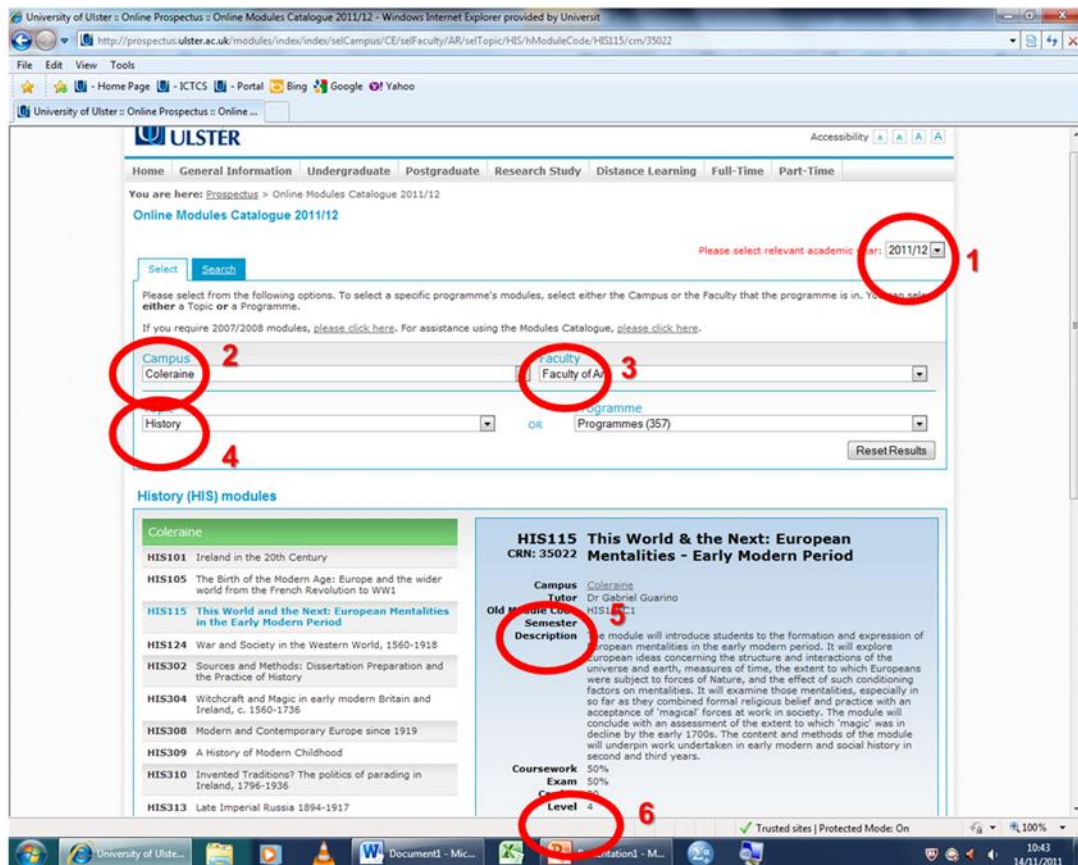
The deadline for housing is:

- 30 June 2017 for Semester 1 (Fall),
- 30 November 2017 for Semester 2 (Spring).

Semester 2 students should not apply for housing before September 2017.

Modules of Study:

Choosing modules (classes) at Ulster University.



- Use the module database: [Here](#)
- Check that you are in the right academic year (1)
- Ensure you highlight the correct campus using the drop down box (2)
- Browse through the faculties and subjects (3 and 4)
- When you find something that interests you check the semester course is available - for the Fall 2016 it should only say semester 1 (5), for Spring it will say semester 2.
- Check the level of the course (6)
 - Level 4 is equal to freshman level
 - Level 5 is equal to sophomore / junior level
 - Level 6 is equal to senior level courses and may not be possible to take unless you have prior knowledge of the subject at the level required.
 - Level 3 and Level 7 are not available to Exchange and Study Abroad students as they are either below undergraduate level or are at post-graduate level classes

Modules and timetables are not finalised until just before semester starts and so no class is guaranteed until then. You will not be registering for class you arrive.

We do not have any more detailed descriptions of the classes (or syllabus).

The majority of our undergraduate modules are worth 20 UK credit points which is the equivalent to 5 US credit points. You will be expected to take the same work load as our home students i.e. 3 modules per semester, i.e normally 15 US credit points. Notionally 10 hours of student effort equates to one credit point.

You will not be permitted to take more than three modules per semester.

Study methods include lectures, seminars, tutorials, practicals, assessments and private study. Although the number of direct teaching hours (lectures, seminars, tutorials, practicals) may vary between modules, the overall workload of each module is expected to be approximately equal.

Please note that the “modules of study” website lists all modules that have been approved by the Ulster University. This does not necessarily mean that all the modules will be available each year. For this reason, the modules of study website should serve **as a guide and should not form the basis for your final choice of modules.**

Academic staff will be available to help you make your final choice of modules. As mentioned already you will **register** at the end of Orientation week after you have spoken to an Advisor and they have signed your registration forms.

CPPD language, culture and academic skills modules are offered free of charge by the Centre for English Language Teaching (CELT) to support students whose first language is not English.

CELT modules	PPD	http://www.ulster.ac.uk/_data/assets/pdf_file/0018/81306/Pre-sessional-brochure-web-Feb-2016.pdf
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Assessment: (Please read carefully)

Many courses are assessed by coursework only but equally as many will be required to sit exams at the end of the semester.

First semester exams at Ulster take place in January each year and you may find that this clashes with the start of your course back home. To facilitate this, we have provided the opportunity to sit the exams at your home institution. Arrangements need to be put in place well in advance of you leaving.

There is a £30 administration fee per module.

This option is available for Fall semester students only.

Transcripts:

If all parties agree these options, the transcript provided at the end of your studies will indicate that you have been assessed by coursework only.

Transcripts will be forwarded to your **home university** or **Study Provider** after the Progress Boards have taken place (i.e. March for semester 1 and mid-July for semester 2).

Immigration:

Details on immigration are available on the International Department website:
[https://www.ulster.ac.uk/international/visa-immigration migration](https://www.ulster.ac.uk/international/visa-immigration%20migration)

Costs:

These will vary for each student depending upon the choice of housing and individual spending.

[UKCISA International student calculator](#) a useful link to help work out your finances.

Other useful websites

Library and information services: <http://www.ulster.ac.uk/isd>

The University timetable: (not available until near the start of the semester):
<http://www.ulster.ac.uk/timetabling/>

This is the link to our Student Handbook; some information will not be relevant to you as an international student but at the same time there is some useful information:
<http://www.ulster.ac.uk/guide/about-the-university/>

Staff from our ***International Student Experience*** team will assist you with any questions you might have about your stay at Ulster (details below)

They will also be contacting you in due course about your arrival and travel.

Vivienne O'Brien	Jordanstown and Belfast v.obrien@ulster.ac.uk
Nuala Bryson	Coleraine n.bryson@ulster.ac.uk
Caroline McNutt	Magee mcc.mcnutt@ulster.ac.uk

We very much look forward to welcoming you to Ulster University.

Siobhan Grose
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