

交換學生簽證須知 (不適用於港、澳、陸生)

Important VISA Information for Exchange Students

BEFORE ARRIVAL

選擇申請台灣簽證的種類:

Apply for an appropriate Visa to enter Taiwan:

VISITOR VISA

Stay LESS than 6 months

or

RESIDENT VISA

Stay MORE than 6 months

AFTER ARRIVAL

停留簽證延長 Visitor Visa Extension

1. 持停留簽證者，須於到期日 15 日內申請延長，累計停留時間不可超過 180 日。 Visitor Visa holders can apply for extension within 15 days before the duration expired.
2. 須備文件: Required Documents:
 - 申請書1份 An application form
 - 護照、停留簽證 Passport & Visitor Visa
 - 在學證明 The certificate of enrollment
3. 辦理地點: Where to Apply?
[內政部移民署 National Immigration Agency](#)

正本與影本一份
1 original &
1 photocopy



我有停留簽證，但會待超過 180 天該怎麼辦?
What should I do if I will stay longer than 6 months but I am a Visitor Visa holder?

停留簽證→居留簽證 Visitor Visa → Resident Visa

1. 請於停留期限屆滿至少8個工作天前，及早至外交部領事事務局辦理居留簽證並轉為居留證之手續。
Please apply for a Resident Visa 8 working days before the duration of Visitor Visa expires and change into ARC at the Bureau of Consular Affairs.
2. 轉換簽證之準備文件: Documents for the application of Visa transferring:
 - 申請書1份、彩色相片2張 An application form & 2 passport-size color photos
 - 護照、停留簽證 Passport & Visitor Visa
 - 大專校院核准函、在學證明 Passport & Letter of approval & The certificate of enrollment
 - 三個月內有效體檢證明 (請至指定醫院檢查)
Health certificate issued within 3 months (Please go to designated hospitals.)
 - 現居住地證明 Proof of current place of residence
3. 辦理地點: Where to Apply? [外交部領事事務局 Bureau of Consular Affairs](#)

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居留簽證→居留證 Resident Visa → ARC

1. 請在抵台之後 15 天內，辦理居留簽證轉居留證。
Resident Visa holders are required to apply for Alien Resident Certificates (ARC) within 15 days after arrival.
2. 須備文件: Required Documents:
 - 申請書1份、彩色相片1張 An application form & a passport-size color photo
 - 護照、居留簽證 Passport & Resident Visa
 - 學生證 或 在學證明 Student ID card or The certificate of enrollment
 - 現居住地證明
Proof of current place of residence
3. 辦理地點: Where to Apply?
[內政部移民署 National Immigration Agency](#)
4. 所需工作天: 10天 (10 working days)
5. 拿到居留證後，請務必繳交一份影本至國際事務處。
Once you get the ARC, please hand in a copy to OIA to apply for National Insurance Card.



最完整的簽證資訊請見以下兩個單位網站
For the most updated and complete information,
please refer to the websites below.

內政部出入國及移民署 NIA

**National Immigration Agency,
Ministry of the Interior**

 台北市中正區廣州街15號
No. 15, Guang Zhou Street,
Zhongzheng District, Taipei City,
Taiwan

 +886-2-2388-9393

 <https://www.immigration.gov.tw/>



外交部領事事務局 BOCA

**Bureau of Consular Affairs,
Ministry of Foreign Affairs**

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 <https://www.boca.gov.tw/mp-1.html>

