

## Fact Sheet of weissensee academy of art berlin (khb)

Kunsthochschule Berlin-Weißensee Referat Studienangelegenheiten/ Prüfungsamt  
Bühningstr. 20 13086 Berlin Fon 030-47705-232 Fax 030-47705123

weissensee

### The Institution

Name of the academy	weissensee kunsthochschule berlin
postal an visting Adress	Bühningstr. 20 D - 13086 Berlin
Phone Central	00 49/ 30 477 05- 0
Website	<a href="http://www.kh-berlin.de">www.kh-berlin.de</a>
Erasmus Code	D BERLIN18
ECHE-Number:	29777-LA-1-2014-1-DE-E4AKA1-ECHE
PIC:	949623987

### Department of Academic and International Affairs

Head of department	Leoni Adams (room A1.13)
phone	00 49/ 30 477 05- 232
fax	00 49/ 30 477 05- 123
e-mail	<a href="mailto:international@kh-berlin.de">international@kh-berlin.de</a>

### Student Registration Office - Secretary

employees	Petra Sydow / Karsta Lipp / Rebecca Hofmann (room A1.04)
phone	0049/ 30 477 05-312/212
e-mail	<a href="mailto:ref-stud@kh-berlin.de">ref-stud@kh-berlin.de</a>

### Academic Calendar

winter term	1 October – 31 March (lecture period: October – mid of February / 16 weeks)
summer term	1 April – 30 September (lecture period: April – mid of July / 14 weeks)

### Application Deadlines

<b>April 15<sup>th</sup></b>	for winter term
<b>November 15<sup>th</sup></b>	for summer term

### Application

Online application for winter term 2017/18 runs from 1<sup>st</sup> March to 15<sup>th</sup> April 2017.  
Information and the link for the login will be found then on the starting site of our Website.  
<http://www.kh-berlin.de/en/studies/international/incoming-exchange-students.html>

The following documents have to be uploaded to the application:

- **informal nomination of the International (ERASMUS) co-ordinator at home university with signature and stamp** (in case the student hasn't been nominated via E-mail prior to her/his online application)
- **certification of enrollment** (if enrolled at a non-partner college) and or **grant award letter (f.e. DAAD)**
- **letter of motivation and a small portfolio!!!**

### Portfolio

The portfolio must be uploaded as pdf-file (max. size 10 MB) and should contain relevant works

### Decision

The decision will be sent to the students in the end of June for winter term and in the end of December for summer term.

### The first meeting

The **letter of acceptance** will inform about the first meeting. During this meeting exchange students are given all important information about courses, projects, health insurance, visa, banking and German language courses, which the school unfortunately can't offer!

## Departments

Seven university degree courses are offered at the Kunsthochschule Berlin Weissensee:

**Fine Arts / Painting (300 ECTS)**  
**Fine Arts / Sculpture (300 ECTS)**  
**Fine Arts / Scenography (Stage and Costume, 300 ECTS)**  
**BA and MA Visual Communication (Graphic Design, 240 ECTS/60 ECTS)**  
**BA and MA Product Design (240 ECTS /60 ECTS)**  
**BA and MA Fashion Design (240/60 ECTS)**  
**BA and MA Textile-and Surface Design (240 ECTS/60 ECTS)**  
**MA Spacial Strategies (120 ECTS)**

Students have the possibility to work independently in different workshops and studios or in the library to form their practical and theoretical experience.

**The students register for courses upon their arrival with the beginning of the lecture period.**

## Fees

An exchange student will continue to pay fees at his/ her home institution and will not be charged fees at the host school except of the social contribute which all students have to pay for the social student's services in Berlin (54,09 €)

Nevertheless an exchange student will enjoy all rights and duties of a regular student at the host institution. International students following a regular full time-course have to respect the normal conditions of matriculation. As Berlin-Weißensee Academy of Art and Design offers to regular students a semester ticket for local traffic, even exchange students may get it, but have to pay the amount of 193,80 €.

## Cost of living

Monthly a student needs around 600,00 – 700,00 €. Before coming to Germany the financing of your sojourn should be organized: rent a room: about 400 €/ food, material etc: about 300-400 €!

## Health insurance

Exchange students can only be registered at the school upon presenting proof from a German statutory health insurance of being a member of a health insurance system, either private or public, in their own country or in the Federal Republic of Germany. Important: Please note that students need a proof of health insurance before matriculation!

## German language courses

Exchange students are not asked for any certificate, but speaking German is an advantage!  
Most of the courses are generally taught in German, some are taught in English.  
Therefore we strongly recommend that exchange students have at least basic German language proficiency (A2) and a good command of English language (B2)  
Weißensee Academy of art does not offer language courses.

Some colleges, universities and Adult Education Classes („Volkshochschule“) offer *German language courses* in which students can participate alongside their studies in order to improve German language skills.

Even online courses can be helpful:

<http://www.deutsch-uni.com/gast/duo/info/index.do?do=index&lang=en>

**The responsibility for sufficient language proficiency lies with the student.**

## Accommodation Possibilities

The students can contact us anytime and we can give advice, how to find a room or flat in Berlin.

(e-mail: [international@kh-berlin.de](mailto:international@kh-berlin.de) or [stud1@kh-berlin.de](mailto:stud1@kh-berlin.de))

## Accommodation Exchange

In case students want to offer their apartment or room to an exchange student of our university we can arrange the contact to an exchange partner. The students have to contact us as early as possible.

(e-mail: [international@kh-berlin.de](mailto:international@kh-berlin.de) or [ref-stud@kh-berlin.de](mailto:ref-stud@kh-berlin.de))