

Guidelines for National Taipei University of Technology International Graduate Student Scholarship

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Article I National Taipei University of Technology (hereinafter referred to as “Taipei Tech” or “NTUT”) International Graduate Student Scholarship (hereinafter referred to as “scholarship”) was established for the purpose of campus internationalization by attracting outstanding graduate students to study at Taipei Tech. The following articles provide guidelines for the administration of the scholarship.

Article II Eligibility:

- A. First year graduate students: International students who hold bachelor’s or master’s degrees from universities abroad may apply for a one-year International Graduate Student Scholarship when applying to become a full-time graduate degree program student at Taipei Tech. Applicants must submit all the documents required to complete an application for admission, including the application forms, declaration and authorization, official transcripts of the highest university degree attained, letters of recommendation, a physical exam certificate and an official language proficiency test score (TOEFL or its equivalent).
- B. Current graduate students: Current graduate students at Taipei Tech may apply for (the renewal of) a one-year International Graduate Student Scholarship for the following year of their graduate study by submitting the previous year’s transcript, a report or excerpts of their research output, and a letter of recommendation from their faculty advisor.
- C. The following international graduate students may not apply for the International Graduate Student Scholarship:
 - 1) Students who are already receiving other forms of financial aid from the R.O.C. government or Taipei Tech (exceptions to this regulation include research stipends or work-study payments, and financial provided under special agreements signed with Taipei Tech).
 - 2) Students who are engaged in full-time paid employment in the R.O.C.

Article III The primary source of funding for the National Taipei University of Technology International Graduate Student Scholarship is the university’s endowment fund.

Article IV Quota allocation for National Taipei University of Technology International Graduate Student Scholarship

- A. Scholarship quota for first year international doctoral students—For each college, 6% of the yearly local doctoral student quota submitted to the Ministry of Education (MOE) for approval.

$$\text{Scholarship quota for first year int'l doctoral students} = 6\% \times \text{Yearly quota of local doctoral students submitted to the MOE for approval}$$

If the outcome contains decimals, the number should be rounded to the nearest whole number.

- B. An additional 3 scholarship quotas for first year international graduate students are allocated as incentives to colleges that offer international English taught graduate degree programs. College of Management's IMBA and doctoral programs will count as one international English taught degree program.
- C. The annual scholarship quota for current international doctoral students should be the same as that for first year international doctoral students
- D. In principle, the quota for International Graduate Student Scholarship will be the same as the outcome calculated using the method specified in A. In the case that the actual number of recipients for a college is lower than the quota allocated, the unfilled quotas will be deemed forfeited. Forfeited scholarship quotas cannot be assigned for other uses.

Article V Types of Scholarship Awards

Decision on the type of scholarship award to be given rests with the NTUT Scholarship Commission.

- A. Tuition waiver and stipend for 1 year
- 1) Available to doctoral students only. Individual scholarship award renewable on a yearly (2 consecutive semesters) basis for a maximum of 4 years (subject to the approval of the NTUT Scholarship Commission).
 - 2) Scholarship applications from first year doctoral students are evaluated during the application period and the scholarship awards will be given to selected candidates who are admitted to study at Taipei Tech.
 - 3) Scholarship value: 120,000NTD (10,000NTD x 12 months) plus tuition waiver for one academic year, excluding dormitory, books, and insurance fees.

- 4) Criteria for renewal of the scholarship award--2nd year of doctoral study: the applicant must be currently enrolled at Taipei Tech, and have successfully completed one academic year of study with a final grade of 80 or above (or a 4.0 GPA).
 - 5) Criteria for renewal of the scholarship award—3rd year of doctoral study: the applicant must be currently enrolled at Taipei Tech, and have successfully completed the previous year of study. The applicant is also required to submit one SCI, SSCI, AHCI, or ABI paper in which the applicant is listed as the first author (aside from the advisor). If the paper is awaiting publication at the time of renewal application, proof of the journal publisher's acceptance for publication may be accepted. Applicants who are unable to submit the above-mentioned paper shall submit the transcript for the previous academic year with a final grade of 80 or above (or a 4.0 GPA), in which case, the individual applicant will be awarded 60,000NTD (5,000NTD x 12 months) plus tuition waiver for one academic year, excluding dormitory, books, and insurance fees.
 - 6) Criteria for renewal of the scholarship award--4th year of doctoral study: the applicant must be currently enrolled at Taipei Tech, and have successfully completed the previous year of study. The applicant is also required to submit two SCI, SSCI, AHCI, or ABI papers in which the applicant is listed as the first author (aside from the advisor). If the papers are awaiting publication at the time of renewal application, proof of the journal publisher's acceptance for publication may be accepted.
- B. Tuition waiver for 1 year
- 1) Available to master's and doctoral students.
 - 2) Tuition waiver excludes dormitory, books, and insurance fees.
 - 3) Scholarship value: 1 year (two continuous semesters) tuition waiver for master's and doctoral students.
 - 4) Scholarship applications from first year master's or doctoral students are evaluated during the application period and the scholarship awards will be given to selected candidates who are admitted to study at Taipei Tech.
 - 5) Renewal: Scholarship award renewable for a maximum of 2 years (master's students) and a maximum of 4 years (doctoral students).
Renewal subject to the approval of the NTUT Scholarship Commission

Article VI Termination and Resumption of National Taipei University of Technology
International Graduate Student Scholarship

- A. In the case that any one of the following conditions occur, the university shall

immediately revoke the award candidate's scholarship and terminate all scholarship payments to the recipient:

- 1) If the student failed to obtain the required recommendation(s) from their department or institute, or the approval of the Office of International Affairs.
 - 2) If the student takes leave of absence, or is expelled from the university.
 - 3) If the student gives up his or her pursuit of study without undergoing the formal procedures for withdrawal or leave of absence.
 - 4) If the student fails to complete his or her registration at the stipulated time for the academic year.
 - 5) If the student leaves Taiwan for over a month during a semester.
 - 6) If the student's faculty advisor, department or institute, the Office of Academic Affairs, or any other university administrative office confirms that the student's academic performance is below the required academic standards.
 - 7) If the student violates R.O.C. laws.
 - 8) If the student receives more than one minor demerit and in consequence, the NTUT Scholarship Commission decides to revoke the student's scholarship.
- B. Resumption of scholarship
- 1) Scholarship payment will be discontinued immediately in the following month after the award candidate takes a leave of absence, graduates, or withdraws from Taipei Tech. Award candidates who have undergone the procedures for taking a leave of absence shall file for resumption of the Scholarship within the stipulated time after resuming their studies at Taipei Tech.
 - 2) The scholarship will be revoked and terminated immediately in the following month after a recipient has graduated or been expelled from Taipei Tech.

Article VII Application Period

- A. First year international graduate students may apply for a one-year International Graduate Student Scholarship when applying to become a full-time graduate degree program student at Taipei Tech.
- B. Current international graduate students may apply for (the renewal of) a one-year International Graduate Student Scholarship in the following year prior to the expiration of the current scholarship. The period of application differs annually and application shall be completed before the announced deadline.

Article VIII Evaluation Process

- A. First-Year international graduate students: Scholarship applications are evaluated during the application period.
- B. Current International graduate students:
 - 1) The applicant shall submit one transcript of the previous academic year, one recommendation letter from the advisor, and other relevant documents, such as award certificates, copies of published papers, etc.
 - 2) All applications shall be reviewed by the NTUT Scholarship Commission. The commission, presided over by the Vice President of Taipei Tech, includes the Dean of International Affairs, the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of General Affairs, the Dean of Research and Development Office, deans of all Taipei Tech's colleges, the Director of Accounting, and the scholarship's Executive Secretary, a role assumed by the Chief of International Students Section from the Office of International Affairs.

Article IX Recipients shall sign one declaration agreeing that if any of the information or documentation that they provided in applying for admission or financial aid is found to be false or forged, the recipients' eligibility will be terminated immediately, and the recipients subject to punishment under the relevant university regulations, and be required to return the scholarship payment already received.

Article X Scholarship recipients can apply for fees deduction from scholarship payments if they are experiencing financial difficulties. If the application is accepted, the tuition fees, including insurance and dormitory fees, will be deducted from the scholarship payments. The amount remaining after deduction will be returned to the recipients.

Article XI International doctoral students who have demonstrated outstanding performance in their research can submit relevant proofs and documents for the reference and discussion by the NTUT Scholarship Commission. Upon agreement by the members of the NTUT Scholarship Commission and approval by the president of Taipei Tech, additional quota for tuition waiver might be granted plus a maximum 10,000NTD stipend every month, for a maximum of 12 months to approved award candidates.

Article XII These guidelines shall go into effect upon approval by the Administrative Council at Executive Meetings. The procedure is the same for any revision or amendment.