

## Fact Sheet 2023/2024

# FH Kufstein Tirol University of Applied Science

### INSTITUTIONAL INFORMATION

<b>Name of Institution</b>	Fachhochschule Kufstein Tirol University of Applied Sciences
<b>Erasmus ID Code</b>	A KUFSTEI 01
<b>Address</b>	Andreas Hofer - Strasse 7 6330 Kufstein, Austria
<b>Website</b>	<a href="http://www.fh-kufstein.ac.at/">www.fh-kufstein.ac.at/</a>
<b>Telephone</b>	+43 5372 718 19

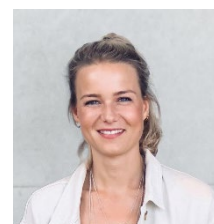
### CONTACT DATA

#### Head of International Relations Office

Hannelore Wimmer, BSc

✉ [hannelore.wimmer@fh-kufstein.ac.at](mailto:hannelore.wimmer@fh-kufstein.ac.at)

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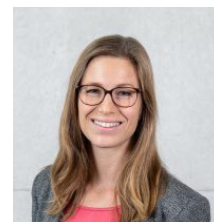


#### Head of International Program

Mag. Manuela Wirtenberger

✉ [manuela.wirtenberger@fh-kufstein.ac.at](mailto:manuela.wirtenberger@fh-kufstein.ac.at)

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#### Student Exchange Coordinator

Contact Person for: outgoing and incoming students

Verena Lengauer

✉ [IRO@fh-kufstein.ac.at](mailto:IRO@fh-kufstein.ac.at)

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#### Student Exchange Coordinator

Contact Person for: outgoing and incoming students

Christina Kruckenhauser

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## IMPORTANT DATES

	Winter Semester 2023/24	Summer Semester 2024
<b>Nomination &amp; Application Deadline</b>	May, 31 <sup>st</sup> 2023	November, 30 <sup>th</sup> 2023
<b>Orientation Days</b>	September, 28 <sup>th</sup> and September, 29 <sup>th</sup> 2023	February, 29 <sup>th</sup> and March, 01 <sup>st</sup> 2024
<b>Semester Dates</b> (including exams)	October, 2 <sup>nd</sup> 2023 – February, 23 <sup>th</sup> 2024	March, 04 <sup>th</sup> 2024 – July, 19 <sup>th</sup> 2024
<b>Exchange Fair</b>	8 <sup>th</sup> November 2023 (obligatory)	
<b>Preferred Arrival Date</b>	Students are expected to arrive before the Orientation Days!	

## APPLICATION

**Application** Please use our [Online Application system](#)

**Application Documents**

- ✓ Letter of Motivation
- ✓ Curriculum Vitae
- ✓ Transcript of Records
- ✓ Photo

**Language requirement** B2 level of English to follow the courses.

## ACADEMIC SYSTEM

**Course Information/Syllabus** The course list can be found [here](#)

**Course Selection/Procedure** Pre-selection before arrival; final selection will be made after arrival

**Language of Instruction** English

**German Language courses** FH Kufstein Tirol offers free German language courses for nominated students from partner universities. Placement test for all interested students will be done after arrival.

	Percentage	Grade
<b>Grading System</b>	100 - 90%	1 (very good)
	89 - 80%	2 (good)
	79 - 70%	3 (satisfactory)
	69 - 60%	4 (sufficient)

## ACCOMMODATION

<b>Accommodation</b>	International Student Residence Salurnerstrasse 26 A / B / C / D, A-6330 Kufstein
<b>Contact Person for Accommodation</b>	Mrs. Romana Hubmann ☎ + 43 5372 66 66 9 ✉ <a href="mailto:romana.hubmann@fh-kufstein.ac.at">romana.hubmann@fh-kufstein.ac.at</a>
<b>Application</b>	You can apply for accommodation <a href="#">here</a>

## OTHER IMPORTANT INFORMATION

<b>Approximate Expenses</b> (per month, in Euros)	Accommodation	approx.	400,00 €
	Food	approx.	250,00 €
	Personal costs (leisure activities, public transport)	approx.	300,00 €

**Immigration Procedure** All necessary information regarding immigration formalities can be found on the official homepage of the [Austrian foreign representation](#) or the [Austria's agency for Education and Internationalisation](#).

Our office also does its best to help the students obtaining their visa/residence permit.

**Insurance** All exchange students must have medical insurance that covers the costs of treatment if they fall ill or in case of any accident. Students from EU countries and Norway require forms E-111 and E-128. Students from countries which have no agreement with Austria must acquire private health insurance.

**International Student Support** ESN (Erasmus Student Network) organizes social gatherings and helps the International students to settle in Kufstein and integrate in the Austrian society.

**Buddy Program** Every exchange student has an own buddy

**Transportation**

The closest airports are:

- ✓ Innsbruck (Austria), approx. 75 km
- ✓ Salzburg (Austria), approx. 100 km
- ✓ Munich (Germany), approx. 130 km

From each of the airports you will easily get to Kufstein via train. Therefore, please check the homepage of the [Austrian railway service](#). FH Kufstein Tirol is only a 10-minute walk away from the railway station.

## CHECKLIST FOR STUDENTS COMING TO FH KUFSTEIN TIROL

### Before arrival

I have all information about study opportunities at FH Kufstein Tirol and discussed the course selection with my local advisor.

I have completed the application form and the Learning Agreement and have had both signed by my local advisor.

My passport is valid and, if necessary, I have applied for a visa.

My insurance covers medical treatment in Austria.

I have applied for a room in the student residence (if desired) within the deadlines: **November, 30<sup>th</sup>** (summer semester) and **May, 31<sup>st</sup>** (winter semester)

### To bring along

Valid passport and visa (if required)

Proof of valid health insurance (E-111, E-128)

Letter of Acceptance from FH Kufstein Tirol

### First days in Kufstein

I have introduced myself to the International Relations Office and participated in their orientation program.

I have paid my first month's rent.

I have opened a bank account.

I have completed and submitted my registration form to the "Meldeamt" of the city of Kufstein within three days of my arrival (Please bring along your passport).

### Before departure

At the end of your stay you have to go to the registration office (Rathaus) to log off.

You have to return your keys, pay open bills (telephone, etc.) & obtain your deposit.

You will find the transcript of records in Fh.checkin -> Please download it and send it to your home university!

*(Your e-mail account and login data of the FH Kufstein will be deleted within few months after the end of your stay.)*