

Address	Eastern Switzerland University of Applied Sciences (OST) International Office, School of Management Rosenbergstrasse 59, Postfach 9001 St.Gallen, Switzerland
Telephone / Email	+41 58 257 14 40 / io-management@ost.ch
Website:	www.ost.ch/international
Erasmus Code	CH ST.GALL08

International Office, School of Management

Contact person	Function	Contact data
Ms. Karin Pfister	Co-Director of International Office, Lecturer	karin.pfister@ost.ch
Ms. Joëlle Tresp	International Coordinator, Outgoing Students	joelle.tresp@ost.ch
Ms. Petra Bächler	International Coordinator, Incoming Students	petra.baechler@ost.ch
Dr. Esther Giger Robinson	Co-Director of International Office, Lecturer Faculty Exchange	esther.gigerrobinson@ost.ch
Prof. Sigmar Willi	International Relations Manager, Lecturer	sigmar.willi@ost.ch

Swiss-European Mobility Programme SEMP 2020/21 (replaces Erasmus+ in Switzerland)

General information:	On arrival, incoming student from European partner universities will receive funding from the Swiss-European Mobility Programme.	
Incoming students from:	AT,DK,FI,IE,IT,LI,NO,SE,UK	1900 CHF/semester
	BE,GB, CY,CZ,DE,EE,EL,ES,FR,HR,HU,IS, LT,LU,LV,MK,MT,NL,PL,PT,RO,SI,SK,TR	2200 CHF/semester
Incoming lecturer/staff:	CHF 170/day plus travel expenses of up to CHF 600.	

Academic Information

	Fall semester dates	Spring semester dates
Nomination deadlines:	1 May	1 October
Application deadlines:	15 May	15 October
Orientation session:	First week of September	First week of February
Semester:	Mid-September to mid-January	Mid-February to mid-June
Examination period:	Mid-January to end of January	Mid-June to end of June

Nomination and Application Procedure

Applicants must be officially nominated by their home university for their exchange semester.

Application documents:	Application form Passport-sized photo Learning agreement	Proof of health insurance Official transcript of records Scan of passport or ID card
Level / courses / programmes offered:	Undergraduate / Bachelor of Science in Business Administration <i>Please note: In general, the academic level at OST is considered to be high.</i>	
Language of instruction:	English	
Language requirements:	TOEFL / IELTS, Pearson Test of English (Academic) or equivalent Score: TOEFL paper based 550, internet-based 79; IELTS 6.0; PTE Academic 50 pts.	
Course information / syllabus:	https://elearning.fhsg.ch/course/view.php?id=3090	
Course selection / procedure:	Course choice to be made with the international coordinator at home institution. Courses can be changed within two weeks as of the official semester start (contingent on the availability of places).	
Course load per semester:	Depending on home institution's requirements. A normal ECTS load is 30/semester.	

Course overview

Spring semester			Fall semester		
Code	Course name	ECTS	Code	Course name	ECTS
STMA	Strategic Management*	2	STMA	Strategic Management*	2
COFI	Corporate Finance	4	COFI	Corporate Finance	4
MISA	Marketing & International Sales	4	MISA	Marketing & International Sales	4
LPDE	Leadership & Personal Development	4	LPDE	Leadership & Personal Development	4
MECO	Macro Economics I	4	MECO	Macro Economics I	4
INFB	Business Informatics	4	INFB	Business Informatics	4
CPIN	Consulting Project**	10	CPIN	Consulting Project**	10
SWIS	Swiss Business Experience ****	5	SWIS	Swiss Business Experience****	5
ENPC	English for Professional Communication	3	EFAP	English for Academic Purposes	2
SPA1	Spanish Basic Course	2	ENPC	English for Professional Communication	3
SPA2	Spanish Intermediate Course	2	SPA1	Spanish Basic Course	2
GEBA	German Basic Course	4	SPA2	Spanish Intermediate Course	2
GEIN	German Intermediate Course	4	GEBA	German Basic Course	4
GLSO	Global Sourcing	2	GEIN	German Intermediate Course	4
INEC	International Economics	4	ICOU	Intercult. Communication & Understanding	4
ISMG	International Strategic Management	4	ILAW	International Law	3
ORDE	Organisational Development	4			
ICDE	International Corporate Development	4			
FIRE	Financial Reporting	4			

* Mandatory course for all incoming students, usually held during the orientation week.

** Once enrolled on this course, students do not have the possibility to deregister from the course because OST signs contracts with companies for this purpose.

*** Highly recommended to students taking the course "CPIN Consulting Project".

**** Places are limited (min. 5 max 14 students). Once enrolled on this course, students do not have the possibility to deregister from the course.

Further Information

Appropriate expenses, per month in CHF:

Accommodation: 600 – 800, food: 400, public transport: 70, books: 60, health insurance (can be waived): 80; entertainment: 150
Total per month: 1500 – 1700

Visa:

EU/EFTA: No visa required for students from EU/EFTA countries.
Non-EU Students: will receive documents from the International Office at OST to apply for a Swiss visa in their home country. For country-specific requirements, please refer to the website of the Swiss Embassy/Consulate:
www.eda.admin.ch/eda/en/home/repr.html
All students: A residence permit must be obtained after entering Switzerland. The costs for the visa and the residence permit are paid for by the student.

Health insurance

You must have a health insurance which is valid in Switzerland.
EU/EFTA: European Health Insurance Card, EHIC.
Non-EU Students: Proof of health insurance valid in Switzerland. Health insurance provider in home country signs an exemption form together with a copy of the insurance policy in English, both documents will be evaluated by the local authorities in St.Gallen. If the documents are not accepted by the local authorities, students are obliged to sign up for a Swiss health insurance (approx. CHF 86.00/month).

Accommodation:

No on-campus accommodation. Rooms in shared flats and studios: between CHF 550 and CHF 700.
Deadlines: 15 May/15 October

Facilities:

Canteen and Cafeteria
Libraries: at OST Campus St.Gallen www.ost.ch/bibliothek and
at HSG University www.biblio.unisg.ch
Sports facilities: at HSG University www.unisg.ch/de/hsgservices/sport

Miscellaneous:

Buddy programme: each student is allocated to a Swiss buddy. The Swiss student will contact the exchange student prior to arrival.

Work permits and regulations:

Non-EU students are not allowed to work in Switzerland. EU students are currently permitted to work up to 15 hours per week.

COVID-19 links:

Please visit the webpage of the Swiss **Federal Office of Public Health**