

# Fact Sheet

Name of University / Institution	<b>Hochschule Offenburg</b> <b>Offenburg University of Applied Sciences</b>
OID	E10154317
PIC (for Erasmus+):	961360405
Erasmus+ code	D OFFENBU01
Homepage of International Office	<a href="https://www.hs-offenburg.de/en/departments-and-divisions/international-center/international-office/">https://www.hs-offenburg.de/en/departments-and-divisions/international-center/international-office/</a>
Address	Hochschule Offenburg International Office Badstr. 24 77652 Offenburg Germany

**Birgit Teubner-Jatzlau** | [io@hs-offenburg.de](mailto:io@hs-offenburg.de) | temporarily out of office



Office B 035 | Phone +49 781 205-218 | Monday - Thursday mornings, Tuesday all-day

- Head of the International Office
- University Partnerships
- Institutional Erasmus+ Coordinator

**Johanna Wolber** | [johanna.wolber@hs-offenburg.de](mailto:johanna.wolber@hs-offenburg.de) | [incoming@hs-offenburg.de](mailto:incoming@hs-offenburg.de)



Office B 034 | Phone +49 781 205-4800 | Monday - Thursday mornings

- Advice and Supervision of International Exchange Students (Incomings)
- Free-Movers

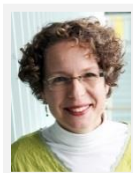
**Melanie Schlüter** | [melanie.schlueter@hs-offenburg.de](mailto:melanie.schlueter@hs-offenburg.de)



Office B 032 | Phone +49 781 205-175 | Monday - Friday all-day

- Administration Inter-Institutional Agreements/ Cooperation Agreements
- Advice for Internships Abroad
- Erasmus+ Staff Mobility

**Andrea Wilhelmy** | [andrea.wilhelmy@hs-offenburg.de](mailto:andrea.wilhelmy@hs-offenburg.de)



Office B 032 | Phone +49 781 205-147 | Monday - Friday mornings

- Advice for Study Semester Abroad
- Support for Exchange Students (Outgoings)
- Administration of Erasmus+
- Assistant Institutional Erasmus+ Coordinator

**Susanne Ziemer** | [susanne.ziemer@hs-offenburg.de](mailto:susanne.ziemer@hs-offenburg.de)



Office B 034 | Phone +49 781 205-399 | Tuesday and Thursday all-day

- Internships for International Exchange Students
- Student Buddies
- Baden-Württemberg-Scholarship-Program
- Transcripts for Exchange Students

# Fact Sheet

Study Period	
Winter Semester	October – February
Summer Semester	March – July
Exam Period	Period of three weeks (in February / in July) after the end of the lectures.
Current Academic Calendar	<a href="http://www.hs-offenburg.de/en/news/academic-calendar/">http://www.hs-offenburg.de/en/news/academic-calendar/</a>
Study Programs and Course descriptions	<a href="https://www.hs-offenburg.de/en/study-programs-student-services/study-programs/study-programs-at-hochschule-offenburg/">https://www.hs-offenburg.de/en/study-programs-student-services/study-programs/study-programs-at-hochschule-offenburg/</a>  <b>Exchange students can choose their lectures cross-departmental!</b>
Language of Instruction for Undergraduate Programs	Usually German <b>English-taught Lectures for Bachelor Students</b> (Subject to Change): <a href="https://incoming.hs-offenburg.de/en/exchange-students/">https://incoming.hs-offenburg.de/en/exchange-students/</a>
Language of Instruction for Graduate Programs	Usually German <b>English-taught Master Degree Programs:</b> <ul style="list-style-type: none"> <li>- Biotechnology</li> <li>- Communication and Media Engineering</li> <li>- Enterprise and IT Security</li> <li>- International Business Consulting</li> <li>- Renewable Energy and Data Engineering (formerly PDE)</li> <li>- Process Engineering</li> <li>- Finance, Risk and Insurance (Distance Learning)</li> </ul>

Application		
Nomination Deadline	<b>Winter Semester:</b>	May 1 <sup>st</sup> (NEW EXTENDED!)
	<b>Summer Semester:</b>	October 1 <sup>st</sup>
ONLINE-Application	<a href="https://incoming.hs-offenburg.de/en/exchange-students/">https://incoming.hs-offenburg.de/en/exchange-students/</a>	
Application Documents	Application documents/form sheets can be uploaded step by step only <ul style="list-style-type: none"> <li>- Application Photo</li> <li>- Motivation Letter</li> <li>- Transcript of Records</li> <li>- CV</li> <li>- Learning Agreement</li> <li>- Language Certificate</li> <li>- Copy of Passport</li> </ul>	
Erasmus+	Learning Agreements to be provided by home institutions.	
Application Deadline	<b>Winter Semester:</b>	May 1 <sup>st</sup>
	<b>Summer Semester:</b>	November 1 <sup>st</sup>

Student Residences / Accommodation	
Detailed Information	<a href="http://incoming.hs-offenburg.de/en/student-life/accommodation/">http://incoming.hs-offenburg.de/en/student-life/accommodation/</a>
<b>Accommodation request (part of the online application) to be submitted to the International Office!</b>	
Contact Person	Ms. Renate Litterst <a href="mailto:litterst@swfr.de">litterst@swfr.de</a> Phone: +49 781 205-328 Fax: +49 781 205-330
Address of Contact Person	Studierendenwerk Freiburg Außenstelle Offenburg Frau Renate Litterst Badstr. 24 77652 Offenburg

# Fact Sheet

## German Intensive Summer Language Course: Winter Semester

“German as a foreign language” and introduction to studies in Offenburg; in September, before winter semester lectures start.

Course Date	September 7 – October 2, 2020
Course Fee	€ 200,00 for Exchange Students
Levels	Beginners, Intermediate and Advanced
Number of Lessons	6 Lessons per Day (One Lesson 45 Minutes), Monday to Friday
ECTS	5
Size of Class	Approx. 12 - 16 Students
Extracurricular Program	Cross-Cultural Workshop, Organized Excursions
Course Information	<a href="http://incoming.hs-offenburg.de/en/summer-language-course/">http://incoming.hs-offenburg.de/en/summer-language-course/</a>
Application	Online Application
Application Deadline	July 15, 2020

## Orientation Week: Summer Semester

Obligatory introduction to German language, culture and society and studies in Offenburg; in early March, before summer semester lectures start.

Course Date	March 9 – 13, 2020
Course Fee	No Fee
Extracurricular Program	Cross-Cultural Workshop, Organized Excursions

## German Language Courses during the Semester

Various Classes, ECTS Range between 2 – 6 ECTS

## Additional Information

Buddies will assist students upon arrival in the first weeks of the stay. The “Senior Service” (Offenburg citizens) takes care of international students in addition.

## Insurance

Students should have a valid health and private liability insurance for their stay in Germany. Both can be subscribed with a German provider as well (strongly recommended!).

## Visa Regulations

Students can find out about visa requirements by contacting the German consulate in their respective country. Comprehensive and detailed information can be found at: <https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node>

## Expenses and Fees

Monthly living expenses are approx. 750 Euros. Semester fee is 46 Euros, covering the following: <http://incoming.hs-offenburg.de/en/costs-and-expenses/> Double-Degree students may have a different fee to pay; Please contact us in this case. Thank you!