



## INFORMATION SHEET 2019

### A. General Information

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| <b>Address</b>   | Akademisches Auslandsamt (International Office)<br>Kapuzinerstr. 25<br>96045 Bamberg, Germany<br>Fax: +49 (0) 951 863 1054<br>German: <a href="http://www.uni-bamberg.de/auslandsamt/">http://www.uni-bamberg.de/auslandsamt/</a><br>English: <a href="https://www.uni-bamberg.de/en/studies/">https://www.uni-bamberg.de/en/studies/</a> |
| <b>Head of International Office/<br/>Erasmus Institutional Coordinator</b>   | Dr. Andreas Weihe (Mr.)<br>Phone: +49 (0) 951 863 1048<br>Email: <a href="mailto:andreas.weihe@uni-bamberg.de">andreas.weihe@uni-bamberg.de</a>   |
| <b>Incoming Exchange Students<br/>Coordinators</b> (contact for<br><u>nomination, application,</u><br><u>visa, housing, insurance</u> etc. | Mr. Otto J. Band<br>Ms. Anna Fuß<br>Ms. Lisa Schädlich<br><br>Phone: +49 (0) 951 863 1049<br>Email: <a href="mailto:international@uni-bamberg.de">international@uni-bamberg.de</a>  |
| <b>Preparatory Course Coordinator</b>  | Ms. Stephanie Hofmann / Ms. Khrystyna Pavliukh<br>Phone: +49 (0) 951 863 1051<br>Email: <a href="mailto:auslandsamt@uni-bamberg.de">auslandsamt@uni-bamberg.de</a>  |
| <b>Transcripts of Records for<br/>International Exchange Students/<br/>Tandem Programme ('buddy<br/>programme')</b>                        | Ms. Edith Hallberg / Ms. Lisa Schädlich / Ms. Henriette Seeliger<br>Phone: +49 (0) 951 863 1171 / 1449<br>Email: <a href="mailto:transcripts.international@uni-bamberg.de">transcripts.international@uni-bamberg.de</a> ,<br><a href="mailto:tandem.international@uni-bamberg.de">tandem.international@uni-bamberg.de</a>                 |
| <b>Outgoing Students Coordinators</b>  | Ms. Kathrin Genk<br>Mr. Davide Bacchini<br>Mr. Maksym Vovk<br>Ms. Mariia Streltsova<br>Phone: +49 (0) 951 863 1052<br>Email: <a href="mailto:auslandsstudium@uni-bamberg.de">auslandsstudium@uni-bamberg.de</a>   |
| <b>Welcome Center for<br/>International Guest Scholars</b>   | Ms. Alexandra Wolf, Dr. Martin Rehfeldt (Mr.)<br>Phone: +49 (0) 951 863 1162<br>Email: <a href="mailto:welcome.international@uni-bamberg.de">welcome.international@uni-bamberg.de</a>   |
| <b>Special needs students/staff</b>  | Due to its infrastructure, Bamberg is unfortunately not suitable for special needs students/staff.  |



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## B. Educational Information

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| <b>Language(s) of Instruction</b>  | Mostly German, some courses are available in English  |
| <b>Lecture Period</b>  | Winter semester: early October – end of February<br>Summer semester: early April – end of July<br><a href="https://www.uni-bamberg.de/studium/im-studium/studienorganisation/vorlesungszeiten/">https://www.uni-bamberg.de/studium/im-studium/studienorganisation/vorlesungszeiten/</a>   |
| <b>Exam Sessions</b>   | Winter semester: usually February – March<br>Summer semester: usually July – August   |
| <b>Course Registration</b>   | Online course registration will be done once students have arrived & enrolled in Bamberg  |
| <b>Course Information &amp; Descriptions;<br/>       courses available for exchange<br/>       students in English</b> | Course catalogue: <a href="https://univis.uni-bamberg.de/">https://univis.uni-bamberg.de/</a><br>ECTS guide & English courses:<br><a href="https://www.uni-bamberg.de/auslandsamt/studieren-in-bamberg/ich-moechte-nach-bamberg/mit-austauschprogramm/">https://www.uni-bamberg.de/auslandsamt/studieren-in-bamberg/ich-moechte-nach-bamberg/mit-austauschprogramm/</a><br>→ “Download-Bereich” (website in German)<br><a href="https://www.uni-bamberg.de/en/studies/exchange-students-eg-erasmus/how-do-i-apply/">https://www.uni-bamberg.de/en/studies/exchange-students-eg-erasmus/how-do-i-apply/</a><br>→ “Informational Downloads” (website in English)<br>Note: Exchange students can select courses from all faculties |
| <b>Grading System</b>  | 1.0 is the best grade, 4.0 is the lowest passing grade  |

## C. Application

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| Deadline   | for entry in winter | for entry in summer |
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| <b>Nomination Deadline</b><br>for partner institutions to send their nominations | April 15            | October 15          |
| <b>Application Deadline</b><br>for students to send in their documents           | May 15              | December 1          |

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| <b>General Academic Requirements for Admission</b>                                    | Two semesters of prior university education   |
| <b>Application Procedure for Exchange Students after Home University's Nomination</b> | Students will receive the link to the Online Application after being nominated by their home institution. |
| <b>Language Proficiency</b>   | Expected is a language level of at least B1 in either German or English.                                  |



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Recommended is a minimum level of B2 in either language, however.

## D. Practical Information for Exchange Students

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| <b>Housing Information</b>                      | The International Office offers housing in several student dormitories. Rent amounts up to €350 (including additional charges) per month.  |
| <b>Average Cost of Living</b>                   | avg. €700 per month total (incl. rent)   |
| <b>Preparatory Course for Exchange Students</b> | Three-week preparatory course (6 ECTS): includes 60 hrs of intensive German on different levels; orientation program, excursions & other activities; cost: €250; starts ca. early September, resp. early March   |
| <b>Music</b>                                    | <a href="https://www.uni-bamberg.de/musikpaed/ensembles">https://www.uni-bamberg.de/musikpaed/ensembles</a>  |
| <b>Sports</b>                                   | <a href="https://www.uni-bamberg.de/sportdidaktik/hochschulsport/">https://www.uni-bamberg.de/sportdidaktik/hochschulsport/</a>  |
| <b>Useful Links</b>                             | <p>Brochure "Welcome! Information for International Students" and "Special Information for Exchange Students" as pdf-files:<br/><a href="https://www.uni-bamberg.de/auslandsamt/studieren-in-bamberg/ich-moechte-nach-bamberg/mit-austauschprogramm/wie-bewerbe-ich-mich/">https://www.uni-bamberg.de/auslandsamt/studieren-in-bamberg/ich-moechte-nach-bamberg/mit-austauschprogramm/wie-bewerbe-ich-mich/</a> /<br/>(website in German)<br/>→ "Download-Bereich"<br/><a href="https://www.uni-bamberg.de/en/studies/exchange-students-eg-erasmus/how-do-i-apply/">https://www.uni-bamberg.de/en/studies/exchange-students-eg-erasmus/how-do-i-apply/</a> (website in English)<br/>→ "Informational Downloads"</p> <p>Faculty of Humanities Exchange Coordinator:<br/><a href="https://www.uni-bamberg.de/guk/studium/erasmus/">https://www.uni-bamberg.de/guk/studium/erasmus/</a></p> <p>Faculty of Social Sciences, Business, and Economics Exchange Coordinator:<br/><a href="https://www.uni-bamberg.de/sowi/leistungen/studium/studium-international/">https://www.uni-bamberg.de/sowi/leistungen/studium/studium-international/</a></p> <p>Faculty of Information Systems and Applied Computer Sciences Coordinator:<br/><a href="https://www.uni-bamberg.de/gdi/">https://www.uni-bamberg.de/gdi/</a></p> <p>Language Center: <a href="https://www.uni-bamberg.de/sz/">https://www.uni-bamberg.de/sz/</a></p> <p>Student website: <a href="http://my.feki.de">http://my.feki.de</a></p> <p>Tourist information: <a href="http://www.bamberg.info">http://www.bamberg.info</a></p> |